

2.3 - MISSION HOUSE USAGE

Purpose of the Mission House

1. To offer residence accommodations to missionary families who are on furlough from an active missionary assignment.
2. To offer residential accommodations to ministers who are helping lead ministry events on behalf of the church (e.g. visiting preacher, worship leader).
3. To offer residential accommodations to out-of-town guests of the West Central Baptist Association. (3.2.25MM)
4. To offer residential accommodations for other needs as approved by the Missions Committee.

Procedure for Reserving the Mission House

1. Requests for the use of the mission house will be initiated by the Mission House Request Form (*Policy 2.3.1*). Requests may be addressed to:
Missions Committee
Attention: Senior Pastor
2221 Elkdale Street
Selma, AL 36701
2. Reservations will not be accepted more than one year in advance.
3. Applicants should expect to be residents for no more than three months. Extensions may be granted by the Missions Committee.

Church Responsibilities

1. The mission house will be completely furnished, including appliances, kitchen utensils and linens.
2. The mission house will be provided rent-free. Based on length of stay, occupants may be required to pay for any utilities used.
3. The Missions Committee should keep the church informed as to the occupancy and state of the mission house.

Guest Responsibilities

1. Furniture or other items may not be removed from the premises for storage or other purposes without prior approval of the Missions Committee.
2. In the event of loss, occupants are responsible for personal belongings.
3. Permission for pets on the premises must be granted by the Missions Committee.
4. When vacating the premises, the condition of the house should be the same as when residents moved in except for normal wear. Occupants may be liable for damages or excessive wear.
5. When in town, occupants are encouraged to regularly attend Elkdale services.

**2.3.1 - ELKDALE BAPTIST CHURCH
MISSION HOUSE REQUEST FORM**

_____ requests the use of the Elkdale mission house beginning _____, 20____ through _____, 20____. (*Beginning and ending dates must be observed unless an exception is approved by Missions Committee*). Upon submitting this request the applicant signifies agreement with the terms and conditions detailed in the Mission House Usage Policy (*Policy 2.3*).

Organization (if Applicable) _____
Number of Occupants

Address City State Zip

(____) _____ - _____
Phone Number _____
Email

Applicant Signature _____
Date

APPROVED: _____ *DATE:* _____
Missions Committee Chairperson