

Internship Policy - 2026

Compensation & Hours

- Interns will be compensated at \$17 per hour.
- Interns are expected to work up to 20 hours per week, scheduled in coordination with their supervisor.
- Hours must be documented and submitted weekly for payroll processing.

Supervision & Mentorship

- Each intern will participate in a mandatory 1-hour weekly meeting with a designated staff pastor.
- These meetings are intended to provide mentorship, spiritual guidance, and professional development.
- Attendance at these meetings is considered part of the intern's weekly hours.

Staff Engagement

- Interns are required to attend weekly staff meetings with the broader ministry team.
- Participation ensures interns are integrated into organizational communication, planning, and collaboration.
- Attendance at staff meetings is considered part of the intern's weekly hours.

General Expectations

- Interns are expected to uphold the values and mission of the organization.
- Professional conduct, punctuality, and accountability are required at all times.
- Interns should actively engage in assigned tasks, projects, and ministry opportunities.
- Background checks and child safety training is required.

Duration & Review

- Internship duration will be determined prior to the start date.
- Performance and participation will be reviewed periodically by the supervising pastor and staff.
- Continuation or completion of the internship is contingent upon satisfactory performance and adherence to this policy.