

Calvary Bible Church Awana Clubs

PARENT HANDBOOK



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Dear Parents,

We would like to thank you for giving us the opportunity to work with your children this Awana Club Year. Anticipating that you might have some questions about our Awana Programs, we have prepared this booklet for your information. In it you will find how your children can get the most out of our program. If you have further questions, after going through this booklet, please feel free to make use of the phone numbers or email addresses below, now or any time during the year.

Sincerely, Your Awana Leaders

Contacting your Club Leadership

Club Director:

Scott Jardon 603-942-5053 svthjardon@comcast.net

Club/Sparks Secretary:

Vicky Jardon 603-303-9491 svthjardon@comcast.net

Cubbies Director:

Joe Litman 603 496-2254 joseph.litman@gmail.mcgill.ca

Sparks Director:

Ken Chevrette 603 493-8312 kpach@yahoo.com

T&T Director:

Jaclyn Chevrette 603-716-0861 jmchevrette@gmail.com

General Club Questions

cbcderryawana@gmail.com

“Awana? What’s That?”

Awana is an international youth program offered by Calvary Bible Church as a positive influence in the development of Derry-area young people. We focus on the memory of God’s Word, and the study of its application to us. The A-W-A-N-A is derived from an idea in the Bible found in

II Timothy 2:15 which says **A**pproved **W**orkmen **A**re **N**ot **A**shamed. Calvary Bible Church has had an active club for over 30 years.

Awana Communication

Please be sure to provide a good email address for communication of club events, notices, etc. Mark cbcderryawana@gmail.com as an allowed address to avoid going to Junk!

Our club also has its own Facebook page, where we will post important information, theme night reminders and pictures. <https://www.facebook.com/CBC.Awana.Club/>



“Who Goes Where and at What Time?”

Weekly meetings for boys and girls will be held on Wednesday evenings. All Clubs meet from 6:30pm to 8:00pm. For the safety of your children, we require parents, guardians & carpoolers to sign in and sign out for each of the children you are responsible for.

CLUB	AGE / GRADE
Cubbies	Age 3-4 must be Pottytrained)
Sparks	Grades K5 – 2
Truth & Training (T&T)	Grades 3 – 6



Cubbies

The Cubbies Club will check into club with the Sparks clubbers. They will proceed up the stairs for opening ceremonies and announcements before going to their own area for Book Time, Story Time, and Play Time under the direction and supervision of Awana Leaders and Student Leaders.

To be eligible for Cubbies, children must be potty-trained and will have had their 3rd birthday by September 30th of the Club Year.

Dismissal will take place in the gym with the Sparks, we will give out awards during the last 10 minutes of club. Parents are welcome to join us during this time.



Sparks

The Sparks Club has sign-in from 6:15pm to 6:30pm at the bottom of the stairs to fellowship hall. The Sparks last activity will be inside the gym, and they can be picked up at the same location they are dropped off.

All boys and girls in K5 to Grade 2 are welcome to attend! Children must have their 5th birthday by Sept 30th of the club year. This date is important due to the curriculum and other activities that are designed for these ages throughout Awana

Clubbers participate in Handbook Time, Large Group Lesson Time, and Game Time under the direction and supervision of Awana Leaders and Student Leaders.



Truth & Training (T&T)

The T&T Club has sign-in from 6:15pm to 6:30pm in the main hall outside of the Children's Ministry Wing. They will be finishing their nights in handbook time located in the Children's Ministry Wing, and can be picked up at the same location they sign in.

All boys and girls, in Grade 3 to 6, are welcome to attend! Children must have their 8th birthday by Sept 30 of the club year. The date is important due to the curriculum and other activities that are designed for these ages throughout Awana

Clubbers participate in a Game Time, Small Group Time, and Large Group Time under the direction and supervision of Awana Leaders & Student Leaders.

"What Do We Do at Awana?"

All Club Meetings are divided into three segments that focus on Handbook activities, Bible Memory, Sportsmanship, Teamwork, Praising God, Learning more about Him, and earning Achievement Awards.

Small Group Time

Small Group Time (Book Time in Cubbies or Handbook time in Sparks and T&T) consists of interaction between individual Clubbers and their Leader as the children recite memory work and discuss Bible reading assignments for comprehension. When time allows clubbers may practice their verses for the following week. When the Leader is satisfied that the Clubber has covered the Handbook material adequately, he/she will sign the Handbook and the Clubber will earn Achievement Awards.



How Parents Can Help

We **strongly** encourage you to **help** your Clubbers with their Handbook memory and activity work. It can be a fun and rewarding time for all and is an encouragement to Clubbers. If you have questions about Handbook requirements, please feel free to contact your child's Club Director or the Club Commander. We want to work with you to ensure a fun and rewarding experience for your child(ren). For some tips in memory work you can look at the Awana webpage for more help: <https://www.awana.org/2015/09/21/15-scripture-memory-tips/>. Find ideas under **Memorization Tips and Options**. Just 5 minutes a day can make a world of difference between a normal club night and a great club night.

Large Group Time

Large Group Time (T&T) Green Meadow time (Sparks) and Story Time (Cubbies) includes singing and instruction from the Bible, covering a variety of topics relevant to growing up in and coping with the pressures of today's society.



Game Time

Game Time (T&T and Sparks) and Play Time (Cubbies) offers all Clubbers the opportunity to participate as team members in physical activity, which can develop team spirit, good sportsmanship, coordination skills, and self-confidence. Although games are competitive in nature for Sparks and T&T Clubbers (Cubbies are given a non-competitive environment to play in) and winning is desirable, Leaders are encouraged to give top priority to building and preserving each Clubber's self-esteem. Parents – During game time, please remain outside the Gym during Game Time. Be sure to watch the Club Calendar for our special Parent's Nights, when you will have a chance to play alongside your Clubbers in special games designed just for you!

Awards



Awana Awards can be earned for Handbook Achievements, regular Club Attendance, and regular Sunday School Attendance. Clubbers who want to receive all possible awards will find the following information and suggestions most helpful.

For Award placement details on your Clubber's uniform, please see your Leader, your Clubber's Handbook, the award packaging or at the Awana Website under the following links: [Cubbies](#), [Sparks](#), and [T&T](#).

Handbook Awards



To keep the pace required for finishing one Handbook during the Awana Club Year, **Clubbers will need to work on their**

Handbooks at home. Parental encouragement and help will greatly enhance a Clubber's prospects for keeping the required pace as well as make club night more fun.

Cubbies have one section each week and work together to complete their handbook. Cubbies who miss a week or start later in the year are encouraged to make up missed work. Cubbies who complete "Under the Apple Tree Sections" will earn an opportunity to pick an item from the "joy toy" bucket.

In the Sparks clubs, clubbers start with an entrance booklet called Flight 3:16. When they have completed this booklet, they can move on to their HangGlider Handbook. When you receive a new book, Clubbers and their parents should look through all the requirements for the entire book and plan accordingly to ensure completion of their Handbooks by the end of the Club Year in May.

Because some Handbook sections require a period of time to complete (from three days to three weeks) they should be started

early to ensure completion. Please look ahead in your Handbooks for these activity-based sections and complete them early. Incomplete sections that require multiple days to complete will not be skipped over in the Handbooks.

T&T Clubbers will all start in the entrance “Start Zone” and then move on to their handbook. All clubbers will be in the same handbook each year. **This book is designed to work through one section a week. Everyone will be working on the same section.** Clubbers who miss a week or start later in the year are encouraged to make up missed work. Clubbers can “catch up” with sections they missed by attending “Fast Track” time held prior to club from 6:15-6:30pm. There is extra credit in these books for clubbers to complete as well. Fast Track time provides a time for clubbers to say these extra verses.

Awana Attendance Awards

Regular Club Attendance, having no more than one unexcused absence per quarter, is required to receive the Awana Attendance Award. Illness, family emergency, and being out of town shall be counted as an excused absence if documented by a parent’s note to the Club Secretary at the next Club Night the child attends. Excuses (as listed above) are unlimited.

Church Attendance Awards

Sparks and T&T Clubbers are eligible to win Church/Sunday School Attendance Awards while Cubbies can earn Church Attendance Awards. Regular attendance, having no more than two unexcused absences per half year, is required to

receive the Church Attendance Award. Illness, family emergency, and being out of town shall be counted as excused absences if documented by a parent’s note to the Club Secretary at the next Club Night the child attends. Excuses (as listed above) are unlimited, but regardless of the number of excuses submitted, a Clubber must attend more than half of the Sundays to be considered an active member for the class. We will give the Sunday School Attendance Award to all Clubbers who fulfill these requirements at their home churches.

A form will be sent home with the Clubbers at the end of each Half Year in the Newsletter to be signed by the Sunday School teacher or parent. This form is then **TO BE TURNED IN AT CLUB** to be eligible for the Award.

Extra Work for Fast Achievers

Awana recognizes that some Clubbers finish their yearly requirements early and need extra-credit work for the remainder of the Club Year. For each of our Clubs (Cubbies, Sparks, and T&T) extra-credit work is available. Please see your club Director or Secretary for more information about Extra Work.

Awana Store



Our Sparks and T&T Clubbers receive “Awana Shares” during the year as awards for various tasks completed, games won, or contests completed. These Shares are then used by the Clubbers to purchase items such as small toys and books from the Awana Store, which is open once per month. Store dates will be announced in

club and placed in the Club Newsletter. **Parents can expect delays in dismissal on Awana Store nights as these are held at the end of the night.**

Required Materials

Bible

T&T aged clubbers are strongly encouraged to carry their very own Bible to Awana Club for use in their Handbooks and Council Time. Instilling the importance of God's Word at a young age is a priority. Clubbers will not be penalized for not having a Bible at Awana Club, but alternately they will earn points for their Color Team and be able to actively participate in Club when using a Bible is required. If your child does not have a Bible of their own, talk to any leader, and our club will be happy to give them one of their own.

Appropriate Attire

Please dress your children in their Awana Uniform plus comfortable play clothes and gym shoes.

IMPORTANT: please be sure to send your child(ren) to Club wearing sneakers with non-marking soles for fun and active play in the Gym. **During snow, ice, and mud season:** wearing boots to Club is permitted for comfort and safety, but consider your child's restricted ability to run and play while wearing boots and their friends' ability to play on a floor that is wet or dirty from wearing soiled boots in the Gym. Please provide clean and dry shoes for your Clubber as needed.

Watch for announcements for events that may entail dressing in 'church clothes' in addition to the Awana

Uniform (such as Bible Quizzing for T&T or the Closing Program at the end of the Club Year).

Theme Nights

Weekly Theme Nights are guaranteed fun for all participants! See your Club Calendar, always available in the Newsletter, for the upcoming Theme Nights and get creative with your Clubber!

Handbooks

The first Entrance Booklet is free and given to the Clubber on the first night they attend Club. Upon completion of the Entrance Booklet, a one-year Handbook is required to continue in the program. Handbooks and extra credit materials are included in the initial registration fee. Replacements are available for a fee. If cost is a problem, please see your Club Director or Secretary.

Uniforms

Every clubber will receive an Awana Uniform for the club they will be participating in when they first join. We encourage each Clubber to wear the Uniform, as Awana requires that a Clubber have a complete Uniform in order to receive awards earned by the Clubber. Also, some Clubbers earn team points for wearing their Uniform each week. Replacement uniforms can be purchased if needed.

Replacement Awards

All Awards are provided at no charge to the Clubbers. However, if the Awards are lost or broken, replacements can be purchased. See your club secretary for prices.



Special Events

We have several special events planned throughout the club year. To see dates visit <https://cbcderry.twotimtwo.com/calendar> for the calendar. These events may include...

Parents night fall and spring
Club Hike
Sparks Regatta
Clubwide Christmas Party
T&T Grand Prix
Awana Bible Quizzing (T&T)
Awana Games day (Sparks and T&T)
Sparks Versathon (in club)
End of Year Awards Program

Special Events & Associated Costs

Each Clubber will be expected to pay his / her own expenses for special events and outings. Occasionally, the cost will be subsidized by Awana to encourage participation or as a contest award. Fundraisers may be performed for Awana Clubber participation where donations are accepted.

Planned “No Club” Dates

All Clubs will skip the following Wednesdays:

Thanksgiving Break
Christmas Vacation
See the club calendar for exact dates

Club Cancellation Policy

In the event of inclement weather, specifically snow and ice in winter, please monitor the following radio – TV stations and their websites for information: WGIR – AM610. WVNH – AM1110. WBZ – AM1030. WDER – AM1320. WMUR – TV9. If you have questions, please contact your Club Director.

Cancellations will also be posted on the church website, facebook and a message left on the church phone.

CBC Awana Clubs endeavors to have an email notification when Awana Clubs are cancelled due to inclement weather: be sure to register your Clubber with a valid email address to be sure you receive important updates when they are sent. To sign up, send an email to cbcderryawana@gmail.com and request to be added to the mailing list.



Awana has a Facebook page:
<http://www.facebook.com/CBC.Awana.Club> “Like”
our page to get updates when they are available.

Financial Assistance

Our desire is to provide materials to all who need them. Should you need some assistance for handbooks, uniforms or events, please contact your club director or the club commander.