



Dear Parents,

It's time to enroll for our 2023-2024 school year. You will find our registration form and contract attached. We cannot consider a child enrolled without both fully completed forms and a paid registration fee.

As you complete these forms, please be mindful that you are filling them out based on which class your child will be in NEXT YEAR. Should you have any questions, please don't hesitate to reach out.

We are already dreaming about next year and can't wait to see what God has in store for our FUMC Preschool family. Please know that we are already praying for you, your child, and their growth opportunities with us this coming school year.

Sincerely,

*Stephanie Geanes*

Interim Preschool Director

## **Enrollment Checklist**

Each of the following is needed for your child to be considered fully enrolled for the school year.

- ☐ Enrollment Form
- ☐ Copy of Birth Certificate (Used for Age Verification)
- ☐ Registration Fee
- ☐ Copy of Current Immunization Records



100 South Church Street  
Rocky Mount, NC 27804  
252-977-0400

Child's Full Name \_\_\_\_\_ Birthday \_\_\_\_\_ Gender \_\_\_\_\_

Address \_\_\_\_\_ Home Phone Number \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Father's Name \_\_\_\_\_ Occupation \_\_\_\_\_  
Place of Employment \_\_\_\_\_ Business Phone \_\_\_\_\_  
Email \_\_\_\_\_ Cell Phone \_\_\_\_\_

Mother's Name \_\_\_\_\_ Occupation \_\_\_\_\_  
Place of Employment \_\_\_\_\_ Business Phone \_\_\_\_\_  
Email \_\_\_\_\_ Cell Phone \_\_\_\_\_

Which class are you enrolling your child in for the 2023-2024 school year?

- |                         |  |  |
|-------------------------|--|--|
| <b>Babies MMO</b>       | <input type="checkbox"/> Mondays/Wednesdays      | <input type="checkbox"/> Tuesdays/Thursdays                          |
| <b>1 Year Old</b>       | <input type="checkbox"/> Mondays -Thursdays Only | <input type="checkbox"/> Mondays—Thursdays AND Opting in for Fridays |
| <b>2 Year Old</b>       | <input type="checkbox"/> Mondays -Thursdays Only | <input type="checkbox"/> Mondays—Thursdays AND Opting in for Fridays |
| <b>3 Year Old</b>       | <input type="checkbox"/> Mondays -Thursdays Only | <input type="checkbox"/> Mondays—Thursdays AND Opting in for Fridays |
| <b>4 Year Old/Pre-K</b> | <input type="checkbox"/> Mondays -Thursdays      | <input type="checkbox"/> Mondays—Thursdays AND Opting in for Fridays |

Other Children in the Family (Please list names, ages, gender of each)

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Church Affiliation, if any \_\_\_\_\_

Has your child been enrolled in preschool before? If so, where? \_\_\_\_\_

List any special interests or extra activities your child is involved in outside of school. \_\_\_\_\_

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Please list any allergies.

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Are there any physical concerns or problems we should be aware of?

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Are there any medications that your child is currently taking?

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*Should this medication need administering at school, please attach a doctor's note detailing the instructions and dosage.*

Please list anything else about your child and/or family that would be helpful for us to know.

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**Field Trip Permission**

I give permission \_\_\_\_\_ or do not give permission \_\_\_\_\_ for my child to go on field trips planned and approved by First United Methodist Preschool and will be notified in advance of such field trips taken.

**Photo Authorization**

I give permission \_\_\_\_\_ or do not give permission \_\_\_\_\_ for my child to be photographed during classroom and/or field trip hours for First United Methodist Preschool and for that picture to be put in the newspaper or placed online (ie, the Church's web-site, the Church or Preschool social media pages, and electronic newsletters).

**Classroom Entrance Requirements:**

Babies Mother's Morning Out: 6 weeks old and not yet had their one year old birthday.

1 Year Old through 4 Year Old: Age of classroom by August 31, 2023.

*Each child must have regular medical checkups. All immunizations are required for each student. A copy of the immunization record must be provided before the first day of school.*

**Registration Fee:** The non-refundable registration fee of **\$150** is due with enrollment forms. No enrollment is considered complete nor will a spot be reserved until the fee is submitted.

**Tuition:** Tuition payments may be made monthly, quarterly, or annually. Monthly tuition payments are due by the 5th of each month. No bills are sent and no fees are refunded for temporary absences or illness. No alterations are made for holidays, work-days, etc. Monthly tuition fees are:

	Days Attending	Tuition Owed
<b>Babies Mother's Morning Out</b>	Mondays/Wednesdays or Tuesdays/Thursdays	140.00
<b>1 year old</b>	Mondays—Thursdays	280.00
<b>2 year old</b>	Mondays—Thursdays	250.00
<b>3 year old</b>	Mondays—Thursdays	250.00
<b>Pre-K</b>	Mondays—Thursdays	275.00

**Optional Friday Mother's Morning Out:** We'll offer Mother's Morning Out on Fridays of each week that is not a holiday or work day. Friday MMO will be open 9am—12noon and is \$75 month in addition to your regular tuition rate. This fee is due as you pay your monthly tuition. Please see the chart for what your monthly tuition will be if you opt in for Fridays.

	Tuition Owed if Opting to Add Fridays
<b>Babies Mother's Morning Out</b>	Not eligible.
<b>1 year old</b>	355.00
<b>2 year old</b>	325.00
<b>3 year old</b>	325.00
<b>Pre-K</b>	350.00

**School Terms and Hours:** The school year calendar will be determined by FUMC and the Preschool Director then approved by the Preschool Board each May for the following school year. School Day hours for Babies Mother's Morning Out, 1 year old, 2 year old, and 3 year old classes will be 9:00am—12noon with drop off beginning at 8:45am. Hours for our Pre-K class are 8:30 am—12:30 pm with drop-off beginning at 8:20am. Children should be brought to school and picked up promptly. A late fee will be assessed for late pick-up over five minutes late.

**Lunch Bunch:** For students who are not in Pre-K yet, we invite you to join our Lunch Bunch! Lunch Bunch is a chance to stay after school for extra playtime and socialization. Students who wish to join Lunch Bunch will need to bring a lunch with them on days that they stay after school hours. Lunch Bunch will be \$10 a day per child and is due on Mondays for the week. We cannot add you mid-week due to the need to have adequate Staff scheduled in time.

By signing below, I agree that I have read these terms in their entirety and will adhere to them to the best of my ability. I know that following these guidelines helps our entire FUMC Preschool family to have a better year. I also understand that these terms may need to change during the year but that I will receive adequate notice of such.

Signature of Parent(s)/Guardian(s)

Date

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