

DIRECTOR OF YOUTH MINISTRY

First United Methodist Church O'Fallon
504 E. Highway 50, O'Fallon, IL 62269

PROFESSIONAL ACCOUNTABILITY: Senior Pastor

POSITION: Part-time, Hourly, Non-exempt

PURPOSE:

The Director of Youth Ministry partners with parents, staff and volunteers with the responsibility of providing opportunities for the spiritual growth and development of our youth in grades six through twelve.

POSITION SUMMARY:

The Director of Youth Ministry must be a strong leader with a solid work ethic, possessing a passion for teaching and encouraging our youth in their faith journey, and equipping them to share their faith with others. A working knowledge of creative programming related to student ministry and special events is a must. The Director will be responsible for the planning, promoting, coordinating, conducting and evaluation of the youth activities of the church.

RESPONSIBILITIES:

- Make and implement plans that foster the spiritual development of youth in all areas of the ministry. The Youth Ministry will focus specifically on youth in the age ranges around 11 years (6th grade) through 17 years (12th grade), and their families.
- Provide vision, direction, leadership, and oversight for all student based educational and fellowship programming.
 - Plan and lead weekly student ministry activities.
 - Plan and lead occasional mission opportunities, Christian conferencing experiences, retreat opportunities, and community development programs.
- Recruit, organize and equip youth ministry volunteers.
 - Ensure background checks are completed on any adult leaders, as required.
 - Coordinate additional youth ministry volunteers, as needed (food coordinator, van driver, hospitality member, logistical team, tech team member, etc.).
 - Coordinate small group leaders, Sunday School leaders, and confirmation leaders and mentors.
 - Connect youth with leaders that will build meaningful relationships, and that will enhance their Christian journey.
- Outreach into the community to introduce others to Christ, for example First Priority.
- Attend weekly staff meetings, when possible.

- Work with the Pastor and the Director of Children's Ministry to strategize a successful transition of participants in Children's Ministry (elementary school) to the Youth Ministry (Junior High and High School).
- Prepare student leaders to serve as an advocate representing the youth ministry before church committees and other groups.
- Keep up to date with social media and cultural trends.
- Research and order curriculum for youth ministry.
- Order, organize and maintain supplies needed for youth ministry.
- Develop an annual budget to support youth ministry, submit the budget for approval, and manage the approved budget.
- Provide spiritual care for youth and their families.
- Be an active part of the community by supporting youth in activities that take place outside of the church building.
- Pursue professional development, leadership training, and worship education opportunities when beneficial.

REQUIRED QUALIFICATIONS:

- An Associate Degree or Certification in youth ministry or Christian-related studies, plus one year of experience; or two or more years of experience in youth ministry.

DESIRED QUALIFICATIONS:

- Excellent communication, organizational, administrative, and interpersonal skills.
- Strong team player, coordinating with church staff and volunteers.
- An organized, self-starter with the ability to follow through.