

# COUNSELING CENTER DIRECTOR

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Christ the King Presbyterian Church

Position Profile



Dear Counseling Center Director Candidate,

Thank you for your interest in the Counseling Center Director position at Christ the King. As a church, our mission is to make disciples who worship God, grow in God's grace and serve in God's mission, all for God's glory. This is a lofty and long-term vision, and, in order to do it well, we need the foundations of our ministries to be strong and long-lasting. This is why the role of the Counseling Center Director is so important to the current and future church health. We believe that mental health is directly related to spiritual growth and development. The goal of this packet is to give you a glimpse into the life of Christ the King, the role of the Counseling Center Director, and the city of Houston. Our goal is that you have enough information to discern if you would like to continue in the selection process. I am grateful for your interest and for your taking the time to prayerfully review this position profile. If I can be of any help to you during this process, please reach out to me.

Tyson Stittleburg  
Executive Director of Business Operations



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# ABOUT CHRIST THE KING

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## Vision

To reach  
Houston for  
Christ and  
renew lives  
by grace

In 1997 a small group of families launched a new church they called Christ the King and joined the Presbyterian Church in America (PCA) in their mission to worship, know and serve the King so that he is honored, and his reign is powerfully extended in Houston and beyond. What began as a handful of families meeting in a hotel conference room, the Lord has grown into a thriving community of worshippers.

## Mission

Christ the King exists to make disciples who worship God, grow in God's grace and serve in God's mission, all for God's glory.

Looking back over our years of ministry, we have seen the Lord at work among us and beyond us. We've seen churches planted, campus ministries launched, marriages healed, children baptized, students growing in faith, deep friendships formed, men and women sent out for kingdom work and lives transformed by the gospel.

We hope you will join us as we continue in our mission to reach Houston for Christ and renew lives by grace.



# OUR VALUES

## Truth

We are grounded in the truth of God's word

## Grace

Because we are ground in the truth of God's word,  
we believe we are saved and shaped by grace

## Love

Because we are saved and shaped by grace, we  
seek to love God and one another

## Faith

Because we love God and one another, we  
prayerfully take risks in faith that God is at work

## Hope

Because we have faith that god is at work, we  
hope that God will bring his work to completion

## Worship that Transforms

As human beings, we are created by God to worship God. Our gathered worship on Sunday mornings is the time and place we gather together to glorify God and be transformed by his work. Gathered worship, then, is the highlight of our week and our priority as a church.

## Growing in Life with Christ

It is the purpose and privilege of the church to make and equip disciples; those who follow Christ by knowing, applying and living the Word of God.

## Serving in Faithful Mission

In order to be faithful to God's mission of redemption, we must have an outward face in all that we do and purposefully pursue making disciples through evangelism and service.



# CTK BY THE NUMBERS

## Membership

1060 communing members, 327 non-communing members

## Budget

\$8.03M for the 2026 ministry year

## Leadership

5 Pastors, 20 Elders on the Session, 15 Deacons, 7 Elder Advisors,  
5 Deacon Assistants, 29 Full Time Staff Members





# POSITION DESCRIPTION

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## COUNSELING CENTER DIRECTOR

Full Time/Part Time

Full Time

Reports to

Executive Director of Business Operations

Direct Reports

Counselors, Administrative Assistant

Department/Team

Counseling

Location

On-Site

Position Class

Director

Estimated Hours

40 Hours/Week

DOL Ministerial Class

Ministerial

Exempt/Non-Exempt

Exempt

# Position Mission

To make disciples who worship, grow, and serve God, all for his glory, by providing compassionate, clinically sound, and Gospel-centered counseling services and guiding individuals toward emotional, relational, and psychological wholeness.

## About the Position

The Director of Counseling provides visionary, clinical, and operational leadership for Christ the King's counseling ministry, The Barnabas Center. This individual will oversee the development and implementation of counseling services that reflect the vision, mission, and values of Christ the King Presbyterian Church. The Director will provide counseling services, supervise counseling staff and interns, cultivate strategic partnerships, and ensure The Barnabas Center operates with clinical excellence, organizational effectiveness, and Gospel-centered care.

## Responsibilities

### 1. Operations and Administration

- Oversee day-to-day center operations, including scheduling systems, client intake processes, billing procedures, electronic health records, and regulatory compliance.
- Ensure adherence to all applicable state licensing, legal, ethical, and confidentiality requirements.
- Manage center finances, including budgeting, fee collection, scholarship funds, and third-party reimbursement processes.
- Monitor operational effectiveness and implement process improvements as needed.

### 2. Staff Supervision and Development

- Oversee administrative staff in support of the center's operations.
- Recruit, hire, onboard, supervise, and evaluate counseling staff and practicum students.
- Provide clinical supervision and licensure support as appropriate.
- Facilitate ongoing staff development through regular training, consultation, case review, and continuing education opportunities.
- Conduct regular performance evaluations and professional development planning.

### 3. Community Relations and Outreach

- Develop and implement strategies to increase awareness of The Barnabas Center services within Christ the King and surrounding community.
- Maintain collaborative relationships with local churches, counseling professionals, healthcare providers, psychiatrists, treatment programs, and community organizations.
- Represent The Barnabas Center at community events, professional organizations, and ministry partnerships.
- Oversee the creation and distribution of website content, social media presence, and other promotional communications.

#### 4. Pastoral Care Collaboration

- Partner with pastors, elders, deacons, and ministry leaders to provide coordinated care for church members.
- Consult on pastoral care cases and provide recommendations for appropriate referrals and support.
- Assist in developing pathways for counseling assistance and care resources for members experiencing financial hardship or other needs.

#### 5. Education and Training

- Develop educational materials and resources for church members, ministry leaders, and counseling staff.
- Provide training in mental health, relationships, spiritual formation, trauma, grief, and related counseling topics.
- Support Christ the King's mission through counseling-informed ministry initiatives.

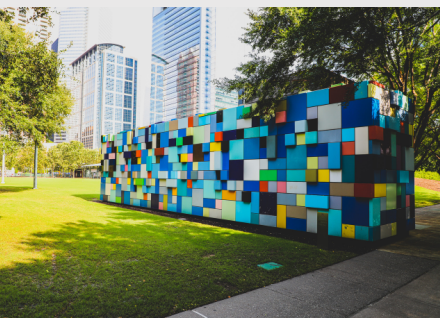
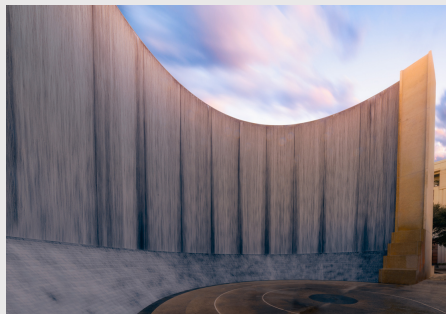
## Skill Requirements

- A vibrant and growing relationship with Jesus Christ.
- Humility, emotional maturity, wisdom, and teachability.
- A servant-leader mindset characterized by grace, integrity, and accountability.
- Strong relational skills and the ability to build trust with clients, staff, and church leadership.
- Commitment to personal health, healthy boundaries, and sustainable ministry practices.
- Ability to remain calm, thoughtful, and effective during times of crisis or conflict.
- Passion for helping people experience healing and transformation through God's grace and truth in a counseling setting.

## Qualifications/Education Requirements

- Approved clinical supervisor status or eligibility to provide supervision.
- Experience leading or managing a counseling practice, counseling center, or multi-disciplinary team.
- Experience in church-based or ministry-related counseling setting.
- Experience developing programs, managing budgets, and implementing operational systems.
- Demonstrated training and experience in trauma-informed care, couples counseling, and group facilitation.
- Active and unrestricted Texas licensure as an LPC, LMFT, Psychologist, or equivalent clinical license; supervisor licensure preferred.
- Master's degree or doctoral degree in Counseling, Marriage and Family Therapy, Psychology, or a related mental health field.
- Excellent leadership, organizational, interpersonal, and communication skills.





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# ABOUT HOUSTON

—— 4th most  
populous city

Houston was founded on August 30, 1836 by brothers Augustus Chapman Allen and John Kirby Allen on land near the banks of Buffalo Bayou.

most  
ethnically  
diverse

Houston is the fourth most populous city in the nation, with an estimated July 2018 population of 2,325,502 (trailing only New York, Los Angeles and Chicago), and is the largest in the southern U.S. and Texas.

Houston is expected to become the third most populous U.S. city during the second half of the decade of the 2020s.

145 languages

Greater Houston is the most ethnically diverse metropolitan area in the United States. At least 145 languages are spoken by city residents, and 90 nations have consular representation in the city.

90 nations

9,444 square  
miles

The Houston-The Woodlands-Sugar Land Metropolitan Statistical Area (MSA) consists of nine counties: Austin, Brazoria, Chambers, Fort Bend, Galveston, Harris, Liberty, Montgomery and Waller and covers 9,444 square miles, an area slightly smaller than Massachusetts but larger than New Jersey.

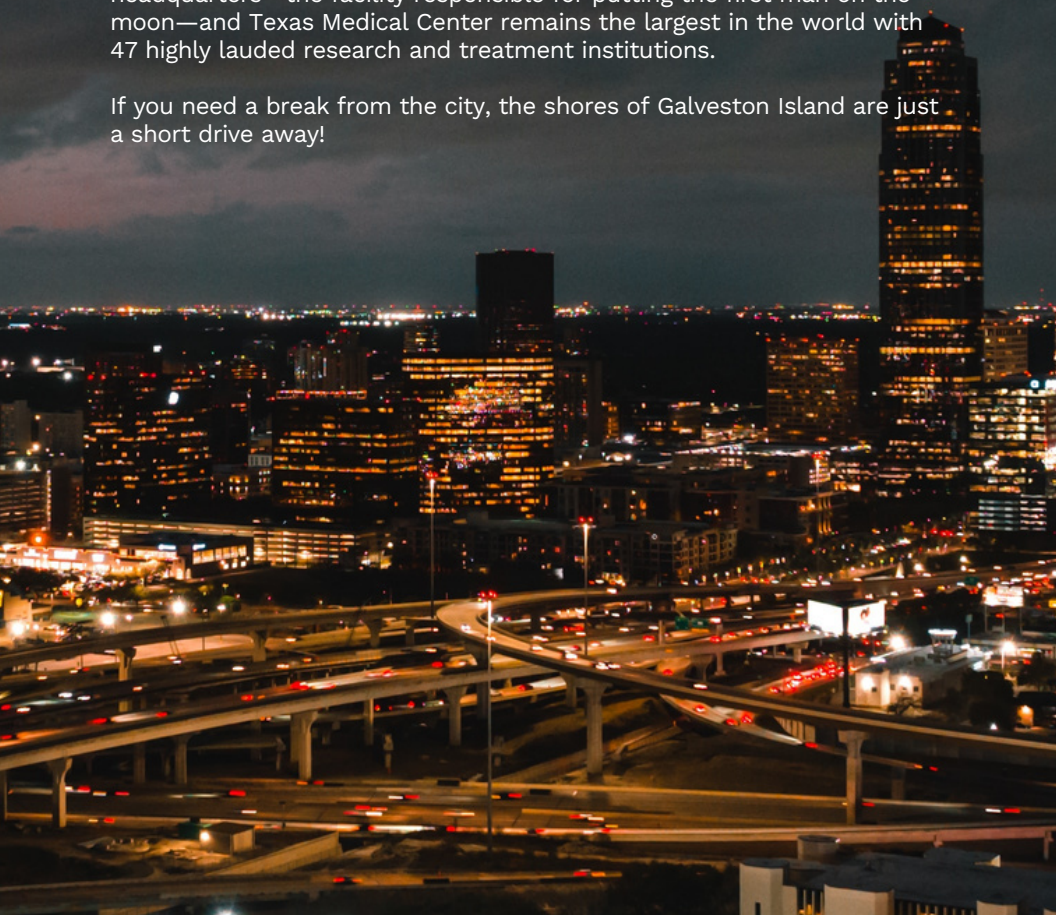
Houston has a diverse sports scene with many professional and college teams, including the Astros, Texans, Rockets, Dynamo, and Dash.

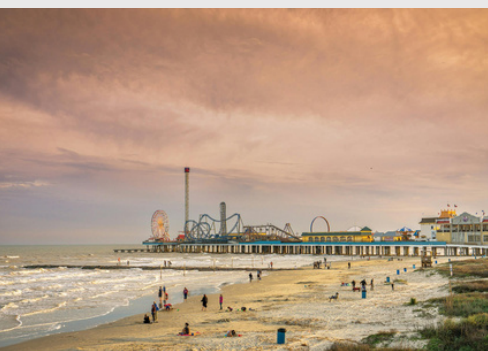
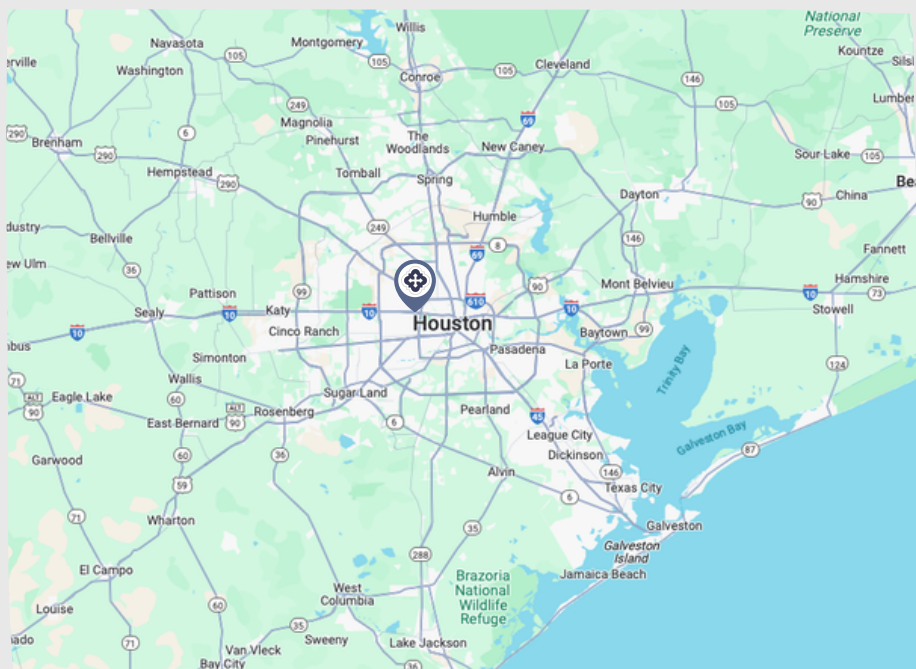
Houston also boasts a thriving professional arts scene, with resident companies in ballet, opera, symphony and theater. The Museum District stakes its claim as the country's fourth-largest, with 18 cultural powerhouses set within blocks of one another.

With 13,000 restaurants representing cuisine from more than 70 countries and American regions, Houston's restaurant scene is as ethnically diverse as its more than 6 million residents. In fact, Houston was named the "newest capital of great food" by Food & Wine and the country's most exciting food city by Tasting Table magazine.

Twenty-five companies on the Fortune 500 list call the Energy Capital of the World home. Aeronautic research is unsurpassed at NASA headquarters—the facility responsible for putting the first man on the moon—and Texas Medical Center remains the largest in the world with 47 highly lauded research and treatment institutions.

If you need a break from the city, the shores of Galveston Island are just a short drive away!







**CHRIST THE KING**  
H O U S T O N

**Resumes and Cover Letters should be sent to:**  
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