

DIRECTOR OF WORSHIP AND MUSIC

Christ the King Presbyterian Church

Position Profile



Dear Director of Worship and Music Candidate,

Thank you for your interest in the Director of Worship and Music at Christ the King. As a church, our vision is to reach Houston for Christ and renew lives by grace. This is a lofty and long-term vision, and, in order to do it well, we need the foundations of our ministries to be strong and long-lasting. This is why the role of the Director of Worship and Music is so important to the current and future church health. Worship is central to who we are as Christians. The goal of this packet is to give you a glimpse into the life of Christ the King, the role of the Director of Worship and Music, and the city of Houston. Our goal is that you have enough information to discern if you would like to continue in the selection process. I am grateful for your interest and for your taking the time to prayerfully review this position profile. If I can be of any help to you during this process, please reach out to me.

Clay Holland
Pastor of Family Ministries



ABOUT CHRIST THE KING

Vision

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To reach
Houston for
Christ and
renew lives
by grace

In 1997 a small group of families launched a new church they called Christ the King and joined the Presbyterian Church in America (PCA) in their mission to worship, know and serve the King so that he is honored, and his reign is powerfully extended in Houston and beyond. What began as a handful of families meeting in a hotel conference room, the Lord has grown into a thriving community of worshippers.

Mission

Christ the King exists to make disciples who worship God, grow in God's grace and serve in God's mission, all for God's glory.

Looking back over our years of ministry, we have seen the Lord at work among us and beyond us. We've seen churches planted, campus ministries launched, marriages healed, children baptized, students growing in faith, deep friendships formed, men and women sent out for kingdom work and lives transformed by the gospel.

We hope you will join us as we continue in our mission to reach Houston for Christ and renew lives by grace.



OUR VALUES

Truth

We are grounded in the truth of God's word

Grace

Because we are ground in the truth of God's word, we believe we are saved and shaped by grace

Love

Because we are saved and shaped by grace, we seek to love God and one another

Faith

Because we love God and one another, we prayerfully take risks in faith that God is at work

Hope

Because we have faith that god is at work, we hope that God will bring his work to completion

Worship that Transforms

As human beings, we are created by God to worship God. Our gathered worship on Sunday mornings is the time and place we gather together to glorify God and be transformed by his work. Gathered worship, then, is the highlight of our week and our priority as a church.

Growing in Life with Christ

It is the purpose and privilege of the church to make and equip disciples; those who follow Christ by knowing, applying and living the Word of God.

Serving in Faithful Mission

In order to be faithful to God's mission of redemption, we must have an outward face in all that we do and purposefully pursue making disciples through evangelism and service.



CTK BY THE NUMBERS

Membership

1060 communing members, 327 non-communing members

Budget

\$8.03M for the 2026 ministry year

Leadership

5 Pastors, 20 Elders on the Session, 15 Deacons, 7 Elder Advisors,
5 Deacon Assistants, 29 Full Time Staff Members





POSITION DESCRIPTION

DIRECTOR OF WORSHIP AND MUSIC

Full Time/Part Time

Full Time

Reports to

Associate Pastor

Direct Reports

AV & Technical Coordinator, Worship Coordinator

Department/Team

Worship

Location

On-Site

Position Class

Director

Estimated Hours

40 Hours/Week

DOL Ministerial Class

Ministerial

Exempt/Non-Exempt

Exempt

Position Mission

The mission of the Director of Worship and Music is to bring glory to God through worship, music, team leadership and activities.

About the Position

The position will lead the direction, both liturgically and artistically, of the worship and special services of the church. The director will understand the culture of the church, the worship styles directed by the Session, and other aspects of worship in order to lead a team and create worship that tells the gospel message through its form and glorifies God in all aspects.

Responsibilities

1. Worship

- Implement and safeguard the Philosophy of Music and Worship at Christ the King
- Plan and prepare weekly liturgy and musical selections for Christ the King
- Lead/oversee the coordination all details related to special worship elements such as baptisms, first communions, congregational meetings and special announcements.
- Oversee the scheduling of pastors for both preaching and liturgy
- Lead all weekly worship meetings to coordinate ministry teams and ensure proper communication of needs for worship
- Ensure timely scheduling and communication to the musicians and soloists
- Design and implement appropriate pay schedule agreements for musicians and ensure timely communication and payment
- Lead/oversee music rehearsals and serve as lead musician in worship services as often as possible
- Collaborate with Latino Ministry leadership on Philosophy of Worship and approve contextualized music and elements of worship in light of the Philosophy of Music and Worship at Christ the King
- Collaborate with other ministries (Preschool, Children's Ministry, Student, etc.) on participation in worship services and musical needs for ministry activities
- Oversee the selection, preparation and scheduling of liturgical elements including readings, scripture readings, and prayers (including people to pray and prayer requests)
- Create an annual plan for worship that aligns with the church liturgical calendar
- Contribute written material through appropriate channels that details the history, biblical background and meaning behind the music that is sung in church

2. Team-Building

- Recruit, train and encourage gifted musicians to utilize their gifts for the glory of God
- Prepare and implement quarterly musician fellowship events for encouragement and team-building
- Network with musicians and worship leaders outside of Christ the King to discover new music and learn best practices
- Create environments within Christ the King hospitable to musicians and artists
- Manage and encourage a team of coordinators to implement all items needed for worship and music activities

3. Arts

- Compose and record new music for use in worship and for the benefit of the larger church
- Host a summer intern/fellow as an integrated part of the music ministry team as means of developing future music ministry leaders
- Develop programs for students at CTK to develop an understanding of music, learn aspects of playing/singing that will enable them to meaningfully contribute to their age-appropriate ministry programs
- Act intentionally to develop of worship leaders that can be sent to serve in the greater Church

4. Other

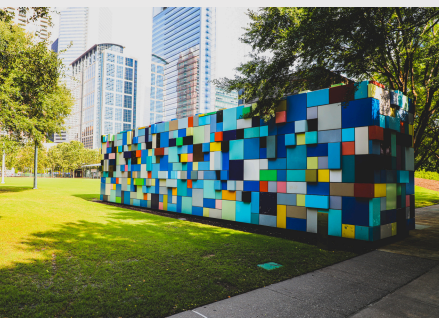
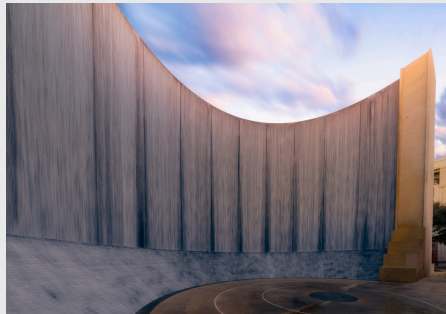
- Oversee and encourage congregant participation in the AV/Technical delivery of worship services, including technical training and duties redundancies
- Oversee the maintenance and care of musical instruments
- Maintain the highest standards of legal compliance on all copyrights and permissions
- Prepare and manage a yearly budget for music and worship
- Lead all preparatory elements in transitioning music and worship into new or modified facilities
- Collaborate with Children's Ministry on VBS music and slides
- Collaborate with the administrators to maintain an inventory of musical equipment
- Collaborate with Student Ministry on selection and preparation of student musicians to be deployed in Children's Ministry and Student Ministry
- Meet with wedding and funeral hosts to plan musical elements, identify musicians and address special requests with wisdom and clarity

Skill Requirements

- Understands the Philosophy of Ministry and Philosophy of Worship of Christ the King and is passionate to implement it
- Musically skilled with proficiency in one or more musical instruments
- Liturgically astute and sensitive to liturgical traditions
- A warm and winsome personality with strong people skills
- Understands the theological distinctives of Christ the King (including, but not limited to, the Westminster Confession of Faith) and able to work within that framework
- A strong team player willing to work outside of specific job description for the good of the church
- Highly proficient manager, skilled organizationally, and eager to continue to develop in this area
- Innovative problem solver, dedicated to best practices, pursuer of excellence for the glory of Christ and the good of the church
- Cultivates an active devotional life and committed to prayer
- Prioritizes gathered worship and ensures the priority of gathered worship among direct reports
- Energized by collaborative ministry and training lay leaders to execute the work of ministry
- Able to establish and maintain appropriate boundaries and pursue a healthy balance of family, personal health and ministry

Qualifications/Education Requirements

- Bachelor's degree or higher level of education
- Minimum three years participating and or leading worship music team



ABOUT HOUSTON

—— 4th most
populous city

Houston was founded on August 30, 1836 by brothers Augustus Chapman Allen and John Kirby Allen on land near the banks of Buffalo Bayou.

most
ethnically
diverse

Houston is the fourth most populous city in the nation, with an estimated July 2018 population of 2,325,502 (trailing only New York, Los Angeles and Chicago), and is the largest in the southern U.S. and Texas.

145 languages

Greater Houston is the most ethnically diverse metropolitan area in the United States. At least 145 languages are spoken by city residents, and 90 nations have consular representation in the city.

90 nations

The Houston-The Woodlands-Sugar Land Metropolitan Statistical Area (MSA) consists of nine counties: Austin, Brazoria, Chambers, Fort Bend, Galveston, Harris, Liberty, Montgomery and Waller and covers 9,444 square miles, an area slightly smaller than Massachusetts but larger than New Jersey.

9,444 square
miles

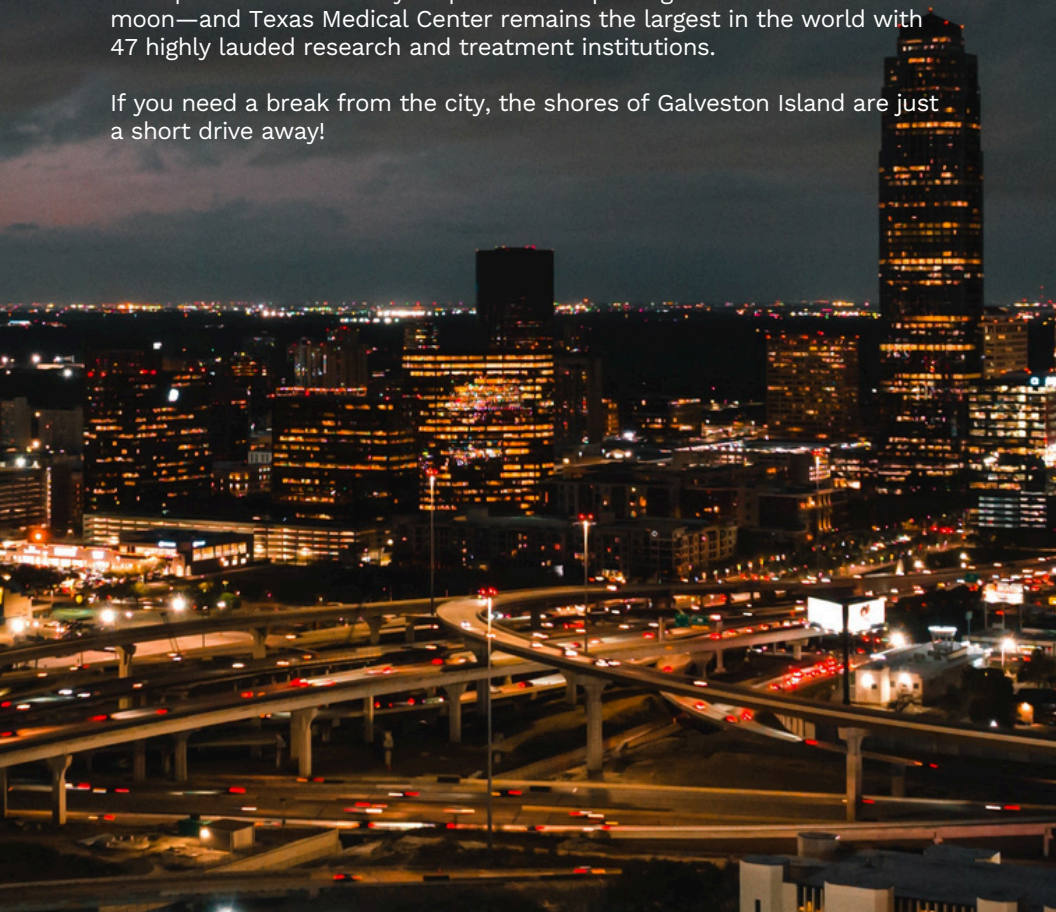
Houston has a diverse sports scene with many professional and college teams, including the Astros, Texans, Rockets, Dynamo, and Dash.

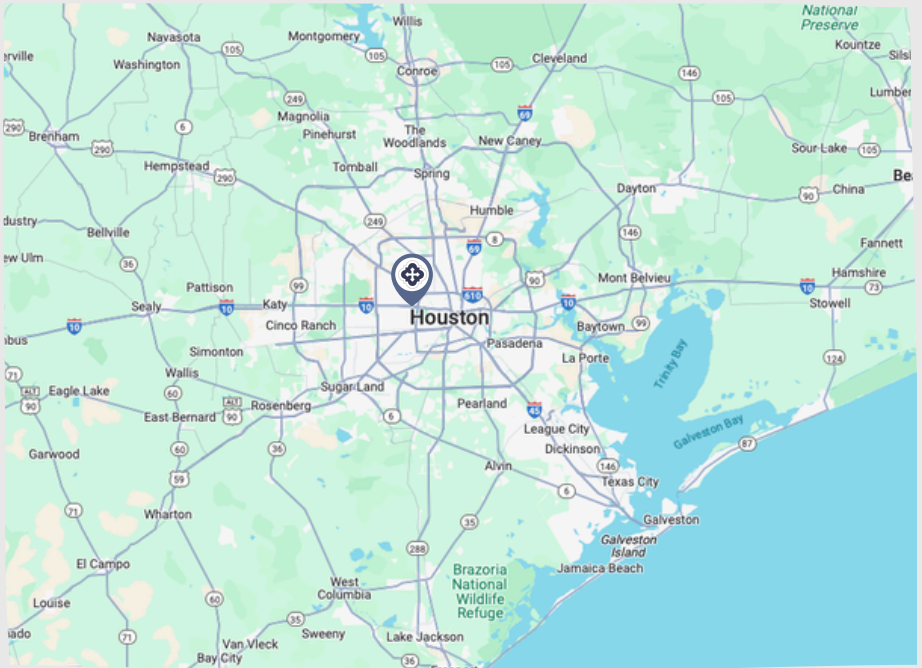
Houston also boasts a thriving professional arts scene, with resident companies in ballet, opera, symphony and theater. The Museum District stakes its claim as the country's fourth-largest, with 18 cultural powerhouses set within blocks of one another.

With 13,000 restaurants representing cuisine from more than 70 countries and American regions, Houston's restaurant scene is as ethnically diverse as its more than 6 million residents. In fact, Houston was named the "newest capital of great food" by Food & Wine and the country's most exciting food city by Tasting Table magazine.

Twenty-five companies on the Fortune 500 list call the Energy Capital of the World home. Aeronautic research is unsurpassed at NASA headquarters—the facility responsible for putting the first man on the moon—and Texas Medical Center remains the largest in the world with 47 highly lauded research and treatment institutions.

If you need a break from the city, the shores of Galveston Island are just a short drive away!







CHRIST THE KING
H O U S T O N

Resumes and Cover Letters should be sent to:

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