COS Leadership Team Monthly Meeting
Minutes
Sunday evening, July 26, 2026
3:00 p.m.

1. **Call to order**: 3:00 p.m.
   Meeting called to order by Kara Mitchell
   Present at the meeting:
   - Kara Mitchell
   - Dean Smith
   - Amy Johnson
   - Dana Renner
   - Jeff Knight
   - Clarke Farmer
   - Kyle Anderson
   - Cary Fisher
   - Julie Kriegle
   - Todd Neaves

2. **Opening Prayer**: Kara Mitchell

3. **Consent Calendar and Packet Items**:
   a. Consent items
      1. Minutes of the previous meeting
      2. Financial reports: Previous Month
      3. Senior Pastor's Report

   Motion to approve consent items
   Motion: Todd Neaves
   Second: Julie Kriegle
   All in favor

4. **Creative Work: Kara Mitchell**
   - Senior Pastor Report Highlights-Kyle Anderson
   - Staff highlights - Mallorie Moore & Dayna Slater
     - Warm World, Starbright
     - Spark - summer programming 6 months-6 years
     - Facebook/Instagram Media Posts
     - Spirit Night Fundraisers for the 26-27 SY

        - Sept 1 Teds
        - October The Garage (TBD)
        - November 4 Panda Express
        - December The Garage (TBD)
        - January 11 Panda Express
        - February The Garage (TBD)
        - March 4 Sharp’s BBQ
        - April 13 Teds
        - May:
    - No. 1 Concern: Safety
- Audit Options - Steve Johns
  Outside audits:
    - Full Audit (highest assurance)
    - Review (Limited assurance)
    - Compilation (Lowest level of assurance)
    - 5 Bids from independent contractors
        - Rates varied from $15,000-$45,000
        - HSPG (current vendor). Conducts a full financial audit annually. COS paid $18,000 for a full audit in 2025.
        - ⅘ vendors suggested a Review level. Starts at $5000-$16,000.
    - What level of assurance do we want as a church?
    - A Review level does not provide an opinion in the same way a full audit does.
    - Are there any institutions that have a requirement for a full-blown audit (bank, conference, IRS?)
    - For the past 15 years, there have been no material findings on our audits.
    -

  In house audit (self-audit):
    - Cheaper
    - Contacted 11 different UMC churches, ensuring they all complied with their financial audits.
        - 3 responses:
            - One does full outside audit
            - One does strictly inside audits. Provided good information for how to structure an internal audit. Generate a team of 5-6 internal professionals (excluding Steve and Jenny). There would be a team leader, likely a LT team member. The team leader would guide the work of what the audit would look like. Cost - if we use volunteers only, we could spend $1000. Much less than an outside audit.Assurance would be

at a lower level if we did an outside review. Steve would not provide guidance as far as what is looked at, but he is available to answer questions of the committee.

- One church does a review for 3 years, then a full audit the 4th year.
- Motion: Move to a Review level audit with our current provider (Clarke Farmer)
  - Second: Dean Smith
  - All in Favor

- Foundation Update/Change-
  - It was suggested that we bring the management of investment funds in house (Carl Short and Craig Stanley).
    - A meeting was held between Carl Short, Craig Stanley, and Clarke Farmer.
    - Clarke made a motion to keep the management of funds with the current investor. The motion was passed by all.

5. Next Steps

a. Meeting Recap
  i. Communications
    1. Connect Article: Kara Mitchell
    2. Other communications needed?
  ii. Review Action Items and Assign Responsibility

b. Date and Time of the next meeting: August 23, 2026, at 6:00 p.m . Room 12

Devotion: Dana Renner
Opening Prayer: Dana Renner
Connect article: Dana Renner

6. Executive Session:

Motion to move to executive session: Jeff Knight
Second: Julie Kriegle
All in Favor
Closing of executive session:

7. Prayers and Concerns, Adjournment, and Closing Prayer: