

**CCUA BOARD MEETING Minutes**  
**March 22, 2026 – 5:00 PM / #2**

**Board Members Present:** John Thomson, Rachel Greenawalt, Aaron Meyer, Lynda Allen, Don Reddick, Doug Nielsen, Kyle Olney, Tyler Bontrager, Laura Allen, Tony Fightmaster, Jeanette Martinson, Amy Smith, and Charles Carrigan.

**Staff Members Present:** Pastor Jen, Pastor Mark, Tim Mercer

1. DEVOTIONS/PRAYER:

A. Pastor Mark talked about gratitude, and everyone shared. Pastor Mark led in prayer.

2. ADMINISTRATION

A. **ACTION:** A motion was made to approve the meeting agenda. (John Thomson/Rachel Greenawalt)

B. Charles Carrigan reviewed the minutes of the February 2026 meeting and noted the action points. **ACTION:** A motion was made to approve the minutes. (Aaron Meyer/Lynda Allen)

3. FINANCE

A. Tim Mercer reviewed the finance and budget reports for College Church's finances through February 28, 2026. February was a strong giving month, which helps to make up some of the deficit in January. **ACTION:** A motion was made to approve the budget/finance reports. (Don Reddick/Doug Nielsen)

B. Tim reported that Debbie Heid has started the audit. The timeline is expected to be 4-6 weeks. He reported that the IRS has made some changes to the 1099s issued at the end of the year for some of our employees.

C. Doug Nielsen, committee chair for the Facility Endowment Campaign, "Caring for our Church: The CCUA Preservation Fund," reported that the committee, made up of lay persons Chris Shride, Russ Benson, Kevin Sims, and Pastor Mark, met and established the plan and strategy for the endowment fund. The offerings and donations will begin to come in soon. Specific decisions were made, including which expenses might be covered to care for the facilities, such as utilities, service and maintenance contracts, insurance, facility repairs and maintenance, and office equipment contracts. Questions that came from the board included which formula should be used to determine how much money is to be drawn out and when, particularly when the money will be drawn out. Pastor Mark addressed the plan to remove the goal of how much money to raise that was initially established. Topics still to be addressed by the committee are the establishment of the investment firm and how to begin the deposits. **ACTION:** A motion was made to accept the decisions made by the committee. (Tyler Bontrager/Kyle Olney)

4. COMMUNICATIONS

A. Pastor Mark shared with the board that he met with the Social Media team of Aubry Maxson and Luke Olney and gave them a directive to post on social media outlets in the framework of how the Lord is working in particular people's lives here at CCUA in a way that compels the reader/viewer to want to be part of CCUA. They should also convey that the tithe offerings are well spent in the many ministries happening here.

## 5. DISCIPLESHIP

- A. Pastor Mark reported that the Sunday School teachers met for a 'combine' earlier this month and reviewed the rolls. They then created a draft to reach out to the folks who were not participating in Sunday School and invite them. The teachers sent several emails. He shared with the board that this aligns with the direction of the last several sermons he has written, inviting the congregation to GO and minister in their world, and invite them to come to church to know Jesus.
- B. Pastor Mark has asked the age group directors to create age group directories to help us track families.

## 6. NMI

- A. Amy Smith shared that the NMI council was very pleased with how Missions Weekend went. She reported that the council has decided to keep a children's activity but to adjust it to increase participation. The trivia night went well, and it seems to be growing in number, with 120 participating this year. The flag parade continues to be a favorite event on Sunday morning. The mission's weekend ended with a time of Q and A and sharing from Pastor Matteo.

## 7. PASTORAL CARE

- A. Pastor Jen shared that the Prayer and Care Team has been praying for Homebound and Assisted living residents. They also gave each resident a small, framed picture when they visited.

## 8. BUILDING AND PROPERTY

- A. Pastor Mark reported that the real estate donation to the Center of Hope is still in process, noting that the necessary documents have been created by our Attorney, Greg Deck, and submitted to the Center of Hope for their review. The storm damage is expected to slow things down a bit.
- B. Due to the storm last week, we are pursuing an insurance claim for roof repairs to the Center of Hope building. Langlois has been called to give an estimate. There was some damage to the College Church building; however, a claim will not be made due to the high deductible. Repairs will be addressed one at a time.
- C. Pastor Jen reported that a used electric piano in excellent, barely used condition has been found to replace the piano in the choir room, which has been difficult to tune for quite a while, according to our piano tuner. The plan is to put the choir room piano out in the Commons and give the Commons piano away, due to its poor quality.
- D. Pastor Jen requested permission to get an estimate for the repair and resurfacing of the small staff parking lot on the North side of the building.
- E. John Thomson opened a dialogue about safety protocols and made sure that our volunteers are not putting themselves in danger when climbing ladders or going up in lifts. This conversation is in direct response to the tragic accident that resulted in the death of Pastor Sean Curbow.

## 9. ONU/COLLEGE AGE MINISTRY

- A. Pastor Mark shared about the special events scheduled for the rest of the school year for our college students. On the calendar are the game night and the trip to Chicago.

## EXECUTIVE SESSION

### 10. PASTOR'S REPORT

- A. Pastor Mark informed the board of the agenda for the board retreat this coming weekend. The board will complete a GNOT analysis, which is Pastor Mark's version of a SWAT analysis. The board retreat will be at the Center of Hope building on Saturday, March 28, from 9-1 PM with lunch to follow.
- B. Pastor Mark reported to the board that Olivet has asked him to teach the Pastoral Care and Counseling Class in the fall.

### 11. CALENDAR

- A. Upcoming Board meetings: 5/17, 6/21, 8/16, 9/20, 10/18, 11/15, 12/5 or 12/12 (Christmas Dinner). Board meetings will be on Sunday Evenings at 5PM.

### 12. BENEDICTION

Charles Carrigan prayed a benediction.

Minutes respectfully submitted by

Pastor Jen Johnons  
Executive Pastor  
College Church University Avenue