



Coppell Bible
KiDS

Childcare Policy

Registration

Childcare is available by reservation for children 8 weeks to 11 years old. Each child must be registered individually including the completion of all necessary paperwork for each child. Registration must be completed in advance of the child's attendance in childcare for each event.

Registration and Medical and Liability forms must be completed and on file for each child participating in childcare. Medical and Liability forms must be renewed each year and can be completed online.

Complete the form using this link: [Medical & Liability Release Form](#)

Nursing Mothers

We have a Nursing Mothers room available for privacy. In the event that your infant needs to nurse you are welcome to use the designated nursing room or bring your child to your small group/classroom while nursing. You may request to nurse your child at any time. Childcare workers will contact if you in the event that your child may need to nurse.

Feeding Babies and Toddlers

Children should be fed before coming to childcare. Childcare workers may feed infants formula, milk, juice, or water in non-glass, spill proof containers provided by the parent upon written request by the parent. Parents are responsible to notify childcare workers of all allergies or preferences.

Feeding children

A small snack and cup of water may be served to your child during childcare. If the snack does not meet your child's dietary needs, you are responsible for providing appropriate snacks. We do have a gluten free option available. There is no refrigeration or heating available in the classrooms. Parents are responsible to notify childcare workers of all allergies or preferences.

Illness Policy

For the safety and well-being of all our children and staff, we do enforce an illness policy. CB KiDS strives to provide a safe and secure environment for your child. This includes providing a healthy environment. Our illness policy is to not accept children into a classroom with any of the following symptoms:

- Fever of 100.5 or higher in the past 24 hours
(without fever-reducing medication)
- Cold and/or flu like symptoms
- Green or yellow discharge from the nose and/or eyes
- Persistent Cough
- First 24 hours of antibiotics
- Diarrhea and/or vomiting in the past 24 hours
- Sore throat
- Contagious Rash

If your child has any of these symptoms, they are not permitted to be in class. Please respect this policy and all individuals who enforce this policy for the well being of all our children and staff. If your child should become ill during childcare, your child will be isolated and you will be contacted. You must immediately remove your child from childcare upon request. Childcare workers and staff members are not permitted to administer medication of any kind to your child (including cough drops).

Diapering/Bathroom

- Please bring disposable diapers (cloth diapers will not be changed)
- Please bring a change of clothes in case your child has an accident
- For health reasons, Coppell Bible cannot wash soiled clothing
- If it is your desire that your child's diaper NOT be changed under the care of our childcare workers, you must make that request known in writing to the Childcare Director. In this case, it is always best practice to notify the childcare workers your child will be with.

Personal Items

- Please label all items that belong to your child (diapers, bottles, pacifiers, blankets, cups, etc.)
- Please leave your children's toys, books, or other materials at home. These items are easily lost/damaged. Coppell Bible is not responsible should these items become lost or damaged.
- Infants and toddlers are permitted to bring 1 soothing toy/comfort item if needed

Infant Naps

- Naps are given on an as needed basis for infants only
- If an infant is taking a nap in a crib, the infant will be placed on their backs with no loose bedding, pillows, or soft toys.
- Toddlers and older children will not have scheduled naps.
- Nap Times Not Guaranteed. While we strive to create a calm and comfortable sleep environment, some infants may not sleep during scheduled nap times.
- Staff will monitor sleeping infants at all times and will communicate with parents regarding sleep patterns and any concerns.

Off Campus Policy

No child may be left in childcare on CB's campus if the parent or guardian is not in the building unless your particular event is meeting offsite with prior notification. In that case, you must have all Medical and Liability forms already on file and the Childhood Director must be notified in advance by the event leader.

Guest Children Policy

Childcare may be available for guest children only if 1) Childcare Director has been notified. 2) Registration and Medical and Liability forms have been submitted. 3) Sufficient childcare personnel is available.

Disruptive/Distressed Child Policy

In the event that a child is not cooperating with Childcare Teachers/staff and subsequently is being disruptive to the class, the parent may be asked to come pick up their child. Questions or concerns may be taken on an individual basis to the Childcare Director.

Additionally, if an infant or toddler is inconsolably distressed, the parent will be contacted as well.

Please note that it is our sincere desire to provide childcare so that every adult will be able to attend his/her event. However, there are times when it may be necessary for the child to be engaged in the care of their parent.

Inclement Weather

We follow the Coppell Independent School District (CISD) school closures for inclement weather to ensure the safety of our childcare staff. If childcare is cancelled, you will be notified by the event coordinator.

Faith-Based, Christ Centered, Biblically Rooted Instruction

Our childcare program incorporates age-appropriate faith-based instruction and lessons to help children learn about God and grow spiritually in a nurturing environment. Our mission is to help kids experience God for a lifetime.

Faith-based lessons may include stories, scripture, songs, prayers, discussions, and crafts.

Thank You

Thank you for entrusting us with the care of your child. It is a privilege to partner with families in providing a safe, loving, and Christ-centered environment where children can grow, learn, and be cared for. We are grateful for the opportunity to support your family and look forward to serving you and your child. If we may be of additional assistance to your family in any way, please let us know.

Contact Information

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