Production Lead Role Description

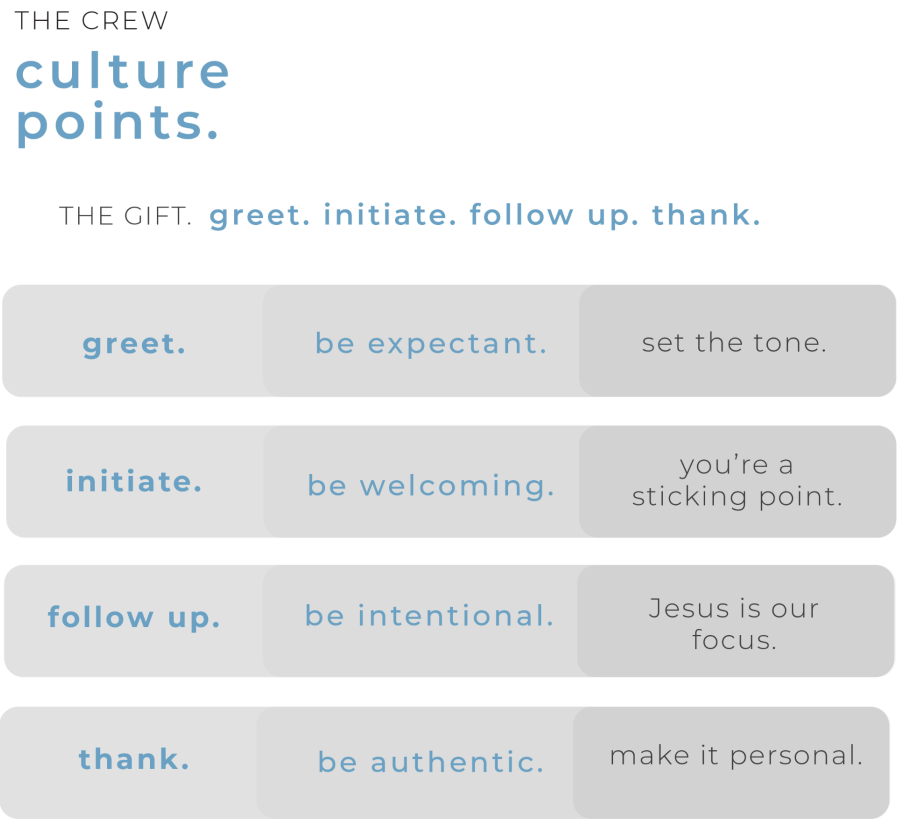
The **Production Lead** is responsible for leading the given production team, creating a space where people can connect with Jesus. This role includes technical proficiency, team communication, and a heart for worship.

Gather on Sundays to connect to Jesus

Serve on the Crew to reflect the Person of Jesus

Grow outside of Sundays to better know the Person of Jesus

Culture Points:



Key Responsibilities:

1. Arrival (G - Greet)

- **The production lead sets the tone for the rest of the team, so how you arrive to the team tells them what their expectations are**
    - The standard you model is the standard you expect
- **Be devoted to deepening your relationship with Jesus**
    - We don't just want to train great servants, we want to create disciples
    - **John 15:5** "I am the vine; you are the branches. If you remain in me and I in you, you will bear much fruit; apart from me you can do nothing

2. Support the Team / Service Execution (I - Initiate, F - Follow Up)

- **Stay Alert**: Pay attention to the flow of the service and anticipate cues before they happen.
- **Collaborate**: Work as a team to manage transitions smoothly and address any unexpected issues.
- **Focus on Jesus**: Remember that every element of production exists to point people to Jesus and support an atmosphere of worship.
- **Follow the lead checklist supplied at your campus to make sure that everything in the morning is accounted for**
    - Sound check, foyer sound, TV's and projectors on, welcoming the team, etc.
- **If someone new is training, share the culture of the team and mission.**
    - Sometimes people want to join because it looks interesting, so capitalize on the interest by sharing the heart behind the team
- **If you notice someone on the team struggling, use that as time for training, culture, and encouragement**
    - This team is family

3. Post-Service Wrap-Up (T - Thank)

- **Review**: Discuss what went well and any areas for improvement with the team.
- **Equipment Care**: Power down and store all equipment properly.
- **Reassure the People**: What they did pushed us towards our mission - *To Connect our Communities to the Person of Jesus*
- **Finalize the lead checklist**: Then send a picture of the reverse side into the COF Production Leads group chat
- **Fill out the production feedback form**
    - Feedback is one of our greatest tools, it helps us to not be stagnant, but always looking for ways to improve and serve our communities better

Final Thoughts

By adhering to these standards, the Production Team works together to create an excellent worship experience that honors God and draws people closer to Him. Every role is vital, and together we serve with intentionality, focus, and a heart for Jesus.