

Pelican Bay Church
Special Church Family Meeting
Sunday, April 26, 2026

Agenda

Call to Order

Opening Prayer

Reading & Approval of Minutes from the Biannual Church Family Meetings on September 28, 2025, and March 1, 2026 (see attached)

The Following Items Require a Congregational Vote

Affirm new members Matthew & Alisa Vitt
(Requires a majority vote)

Approve Sommer Fitch as our new Children's Ministry Director
(Requires a $\frac{3}{4}$ majority vote)

A proposed Job Description is attached. The stipend for this position was already included in the 2026 budget, so no changes to the budget are required.

A "yes" vote approves Sommer for this position retroactive to April 1, 2026.

**Pelican Bay Evangelical Free Church
Employment Agreement
Children’s Ministry Director**

Objective: To oversee and guide the development of a vibrant, biblically sound, and sustainable ministry for children of all ages

Reporting Relationship: This position is accountable to the Elder team and works at their direction

Ministry Description:

- 1) Recruit and supervise volunteers to serve in Sunday morning Children’s Ministry including:
 - a) Teams focused on children ages 0 – 3 years (nursery)
 - b) Teams focused on preschool age children – 5th grade
- 2) Oversee volunteers involved in scheduling and other administrative tasks
- 3) Oversee the selection of curriculum that is age appropriate, high quality, and biblically sound
- 4) Provide development and training for Children’s Ministry volunteers as necessary, including participation in offsite conferences as desired.
- 5) Represent the Children’s Ministry to the congregation, including annual reports and budgeting.
- 6) Ensure that primary volunteers comply with the requirements listed under Teaching Positions in our Bylaws (Article IV, Section D), including background checks.

Stipend: \$882 per month

Duration: This agreement covers the period of April 1, 2026 through December 31, 2026

Children’s Ministry Director

Date: _____

Elder Secretary

Date: _____