

COMPASSION CHRISTIAN CHURCH JOB DESCRIPTION

Position Title	Department	Reports to
Production Technician	Worship Experiences - Production	Production Ministries Director
Employment Status	FLSA Status	Effective Date
<input type="checkbox"/> Temporary <input checked="" type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time	<input type="checkbox"/> Non-Exempt <input checked="" type="checkbox"/> Exempt	09/2022 - cdb

POSITION SUMMARY

To further the mission of the Church by effectively planning, overseeing, leading, directing, and developing the volunteer Production Teams associated with the assigned campuses services. This position is responsible for the technical elements of services and events including, sound engineering, lighting and media, (i.e., video, computer graphics and animation,). This individual is the primary technician for the assigned Campus.

ESSENTIAL DUTIES AND RESPONSIBILITIES

The essential functions include, but are not limited to the following:

- Carry out the objectives of the Vision & Strategy Team and model a collaborative team mindset
- Model a collaborative team mindset
- Oversee all aspects of recruiting, training and development, scheduling and planning for the Production Teams for the campus Worship services. This includes all sound technicians, lighting technicians, video technicians and other volunteers as needed.
- Participate in evaluating, planning and gathering resources for ministry events as needed.
- Ensure the proper care and maintenance of all lighting, sound, video and related equipment. Any issues should be reported back to the Production Ministries Director.
- Assist the Production Systems Coordinator with installing, maintaining and updating production systems across all campuses.

Expectations & Conditions of Employment

- Exhibits a meaningful and growing personal relationship with Jesus Christ
- Engages in a regular and ongoing (meeting at least monthly) accountability relationship with a staff partner or other approved person
- Recognizes that our work is important and deserves our very best
- Models the Biblical standard of personal conduct and lifestyle as agreed upon in the Team Assumptions
- Supports and adheres to the Mission, Vision, Core Values, and Philosophy of Ministry of CCC, and the Statement of Faith
- Supports and adheres to the policies and procedures found in the CCC Employee Handbook
- Pastoral Staff must be active, participating members of Compassion Christian Church or be willing to become a member at the beginning of employment.

MINIMUM QUALIFICATIONS

- **Experience:** The preferred candidate will have professional experience in live event production. This will include proficiency in concert sound, lighting, computers and video.
- **Education:** A Bachelor's degree in audio/video/lighting production or a related field is preferred. Consideration will be given to candidates having experience and demonstrated proficiency in field.
- **Knowledge, skills, and gifts:** Candidate must exhibit excellent skills in the areas of concert/theater lighting and live sound engineering. Candidate must have a basic knowledge of Renewed Vision's ProPresenter. Candidate must have the ability to work independently with efficiency, effectiveness and composure; must have excellent written and verbal communication skills; and must be able to multitask and prioritize work assignments. Candidate must exhibit excellent organizational and interpersonal relational skills. The ability to recruit, train and develop volunteers is an essential part of this position. Must possess a friendly attitude, a willingness to work collaboratively with others, and have a strong heart for service.

EMPLOYEE ACKNOWLEDGEMENT

All employees of Compassion Christian Church are at-will, as such, are free to resign any time without reason. Compassion Christian Church likewise, retains the right to terminate an employee's employment at any time with or without reason or notice.

Nothing contained in this job description or any other document provided to the employee is intended to be, nor should it be, construed as a guarantee that employment or any benefit will be continued for any period of time. Any salary figures provided to an employee in annual or monthly terms are stated for the sake of convenience or to facilitate comparisons that are not intended and do not create an employment contract for any specific period of time. No manager, supervisor or employee of Compassion Christian Church has any authority to enter into any agreement for employment for any specified period of time or to make any agreement for employment other than at-will.

My signature will acknowledge that I have read and understand the above Job Description. Further, I understand that this Job Description provides position essentials and the general duties, responsibilities, and specifications of the position; that it may be changed at any time to meet the needs of Compassion Christian Church; and, that it in no way constitutes an employment contract or otherwise alters my "employment at will" relationship with Compassion Christian Church.

Reviewed with employee by

Signature: _____ Name (print): _____

Title: _____ Date: _____

Received and accepted by

Signature: _____ Name (print): _____

Title: _____ Date: _____