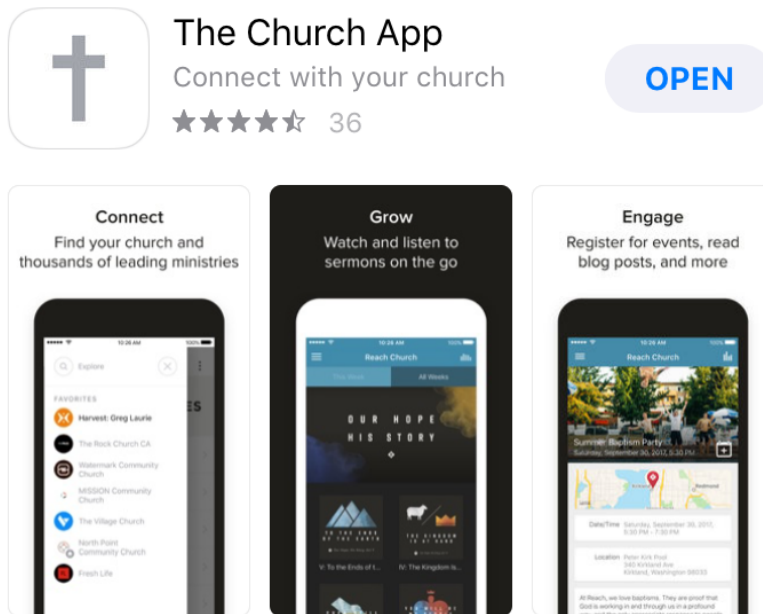


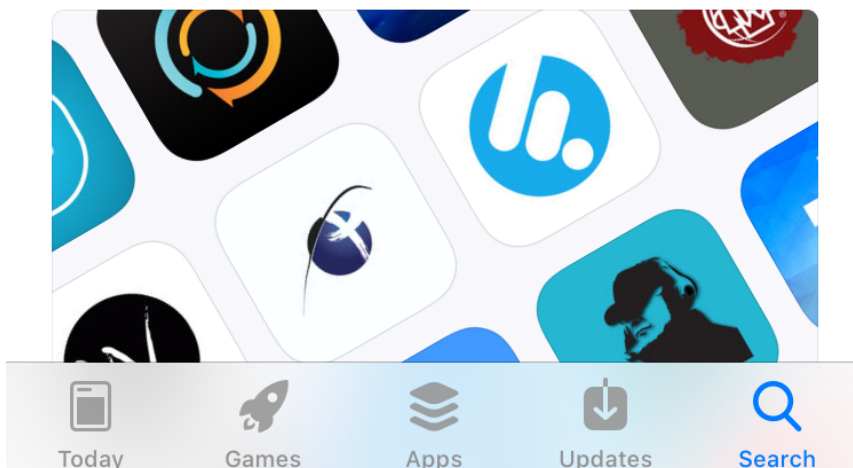
Downloading the App:

The Church App is a regular app that you can download from the App Store and Google Play. To download, just search “The Church App” in the app stores or for CCC specific app search “Coryell Community Church”.



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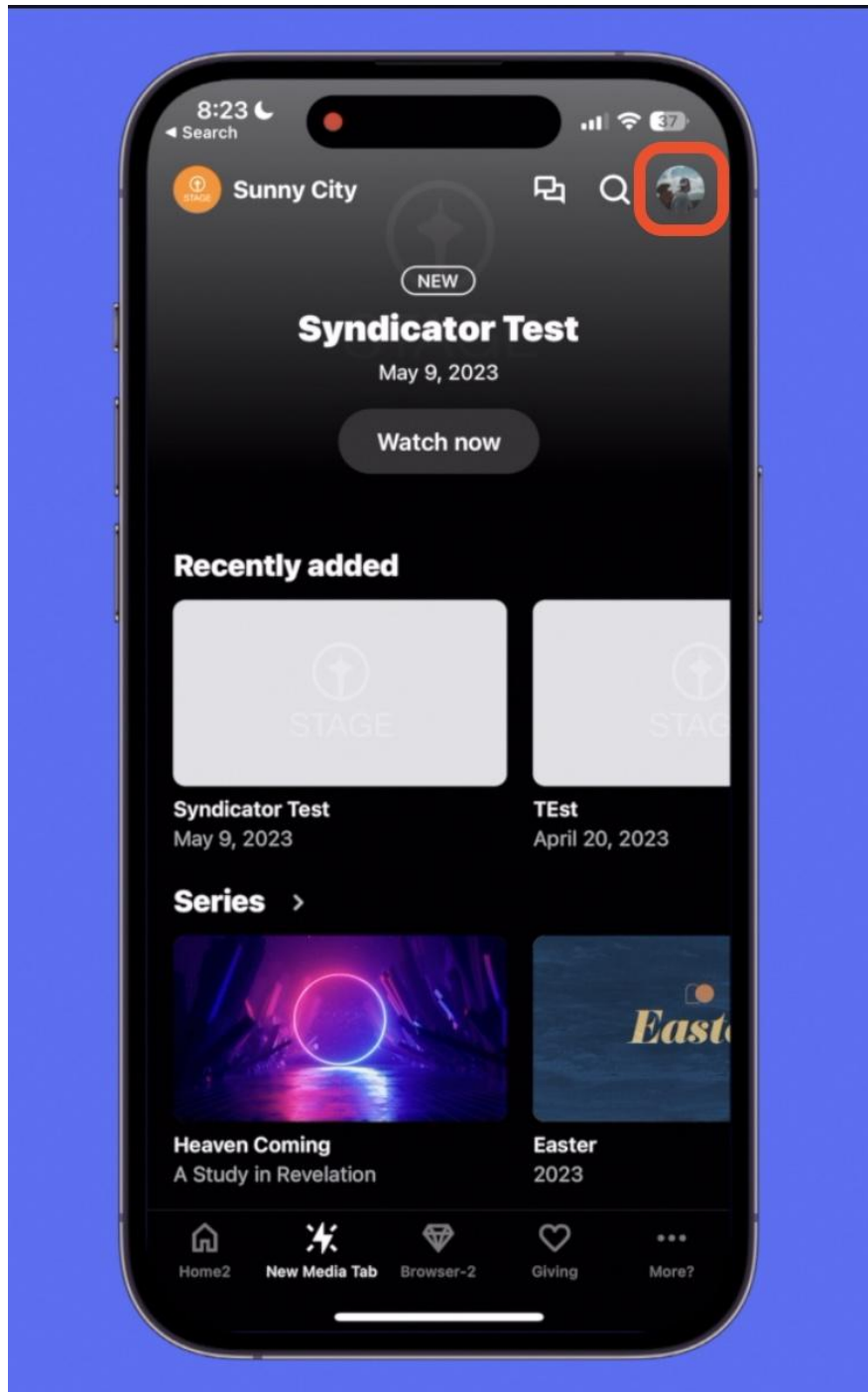


When you first download The Church App you will be prompted to enable location or skip and manually search for your church. You are welcome to skip but enabling location does allow you to see church apps near to you.

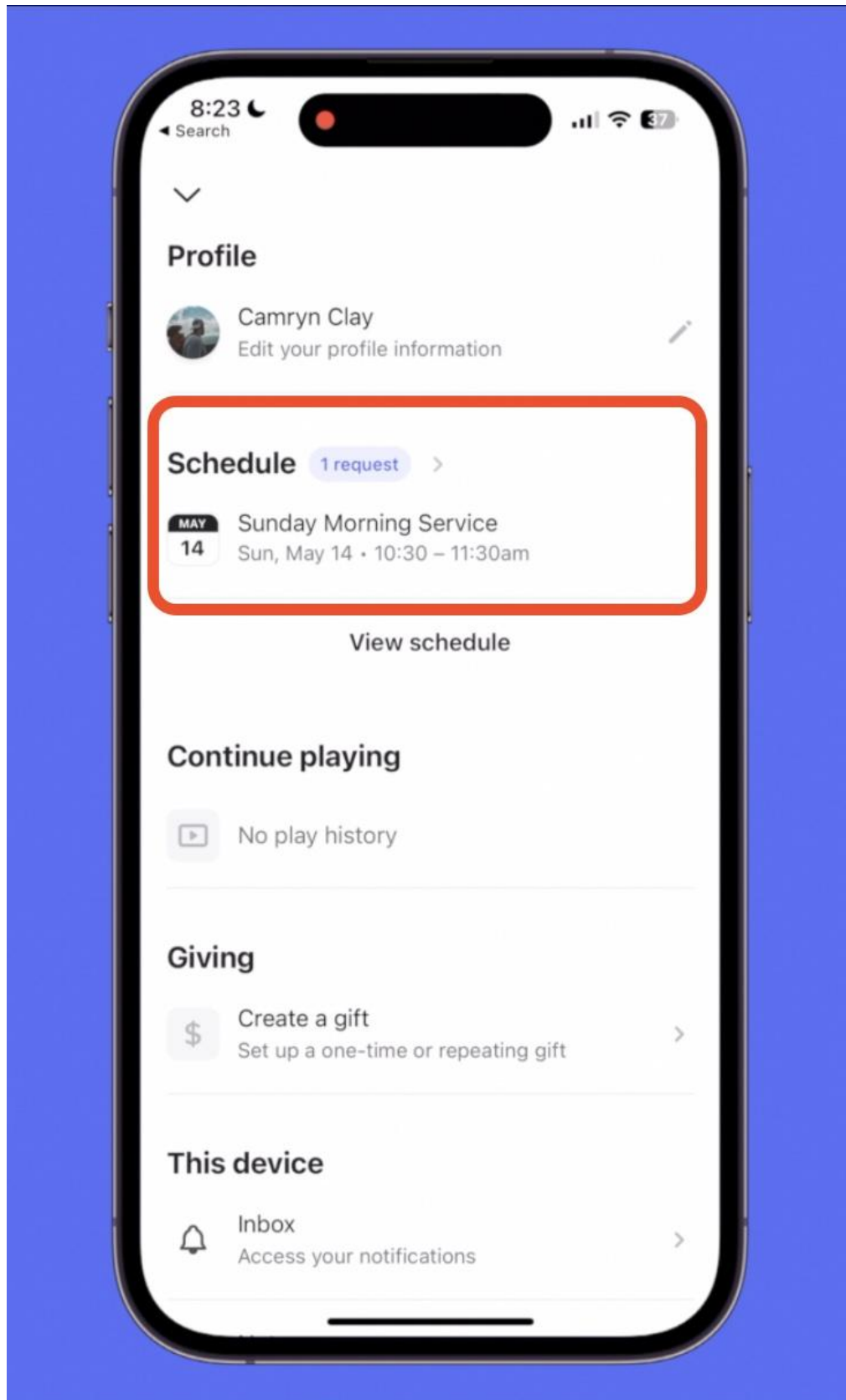
Accepting and Declining Roster Requests:

Volunteers can either accept or deny by opening the request from a push notification or viewing their schedule in the Personalized Account Menu.

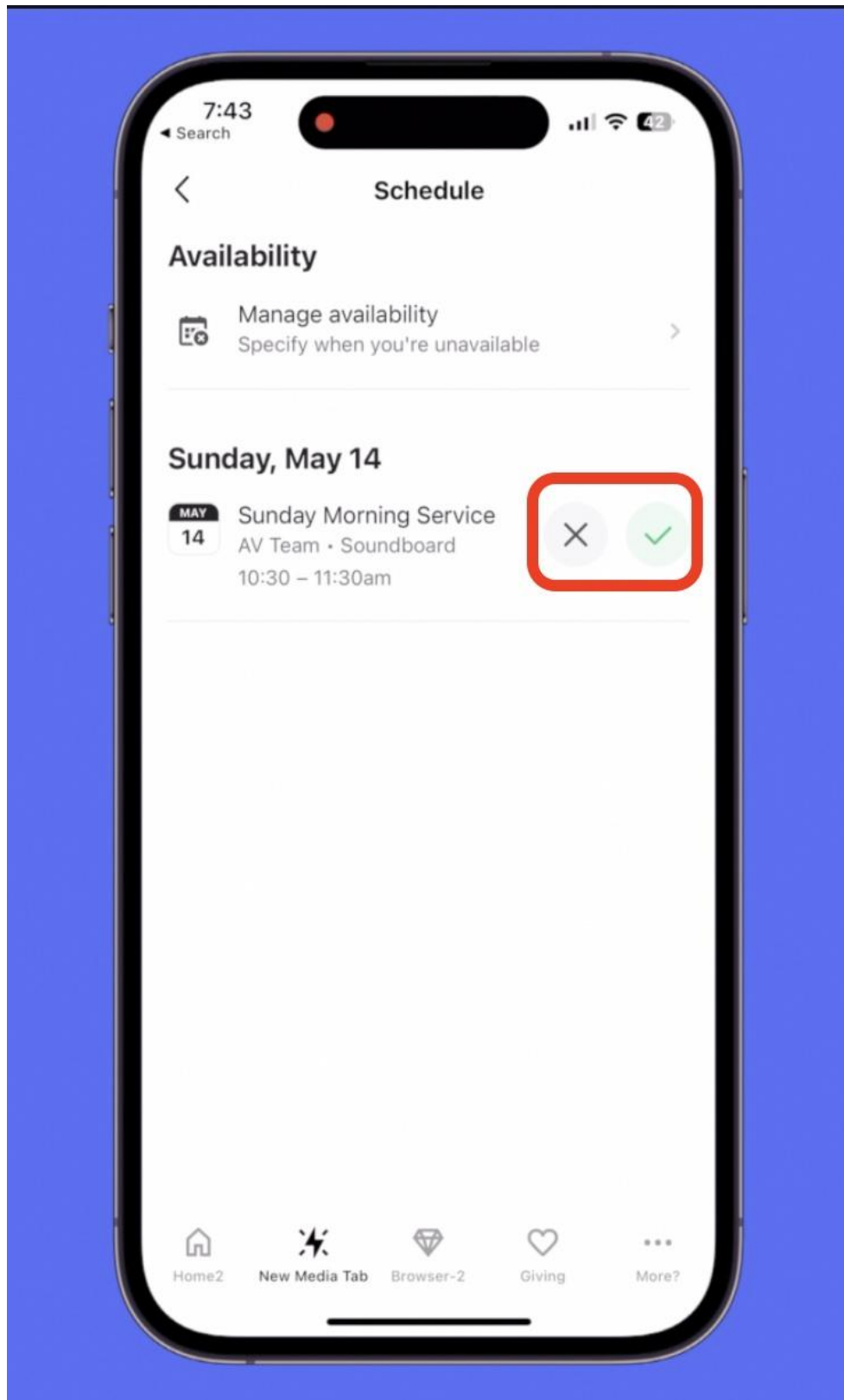
To access the Personalized Account Menu, just click the Avatar in the top right-hand corner of your app.



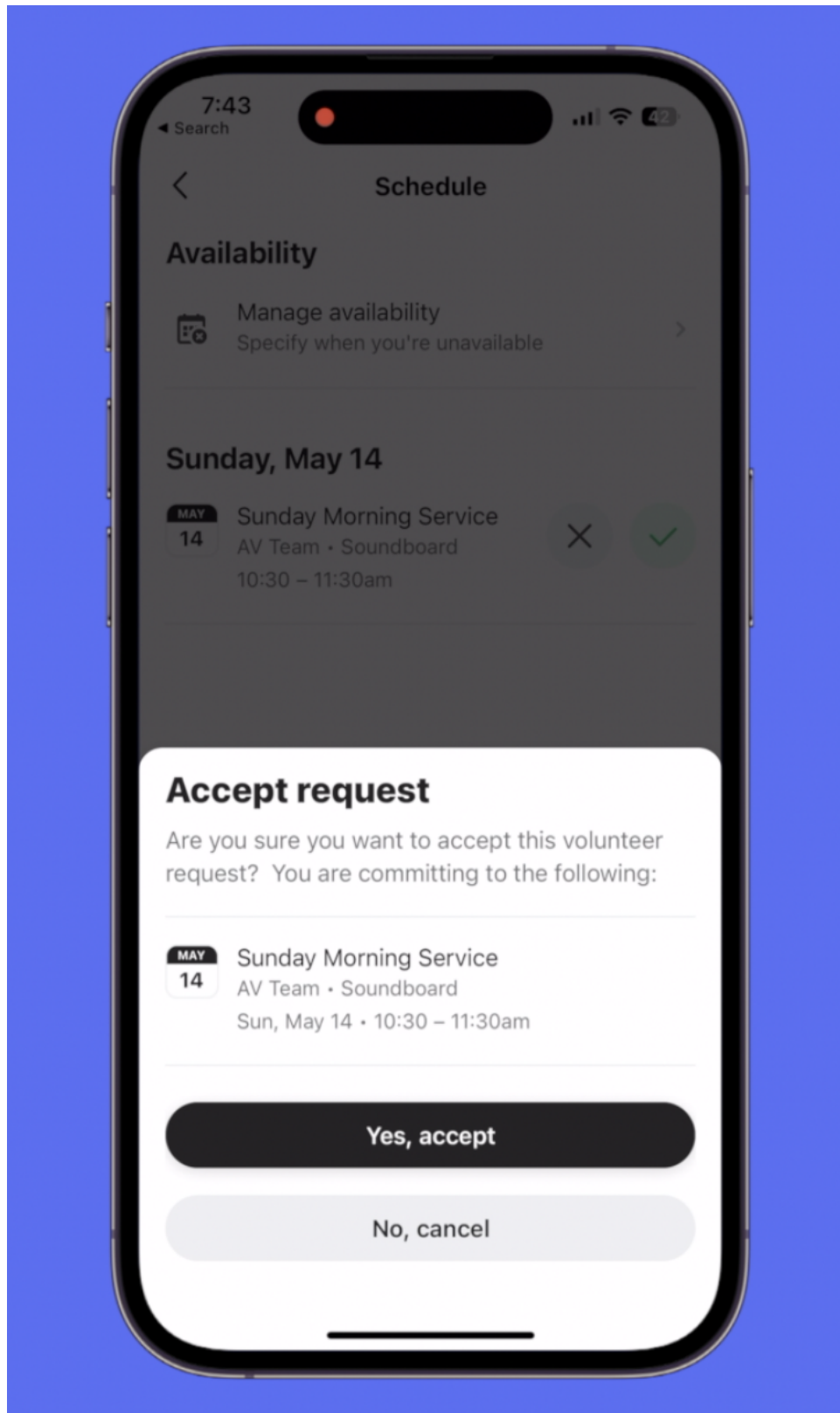
As long as you're signed in to your account, you will see the new "Schedule" section.

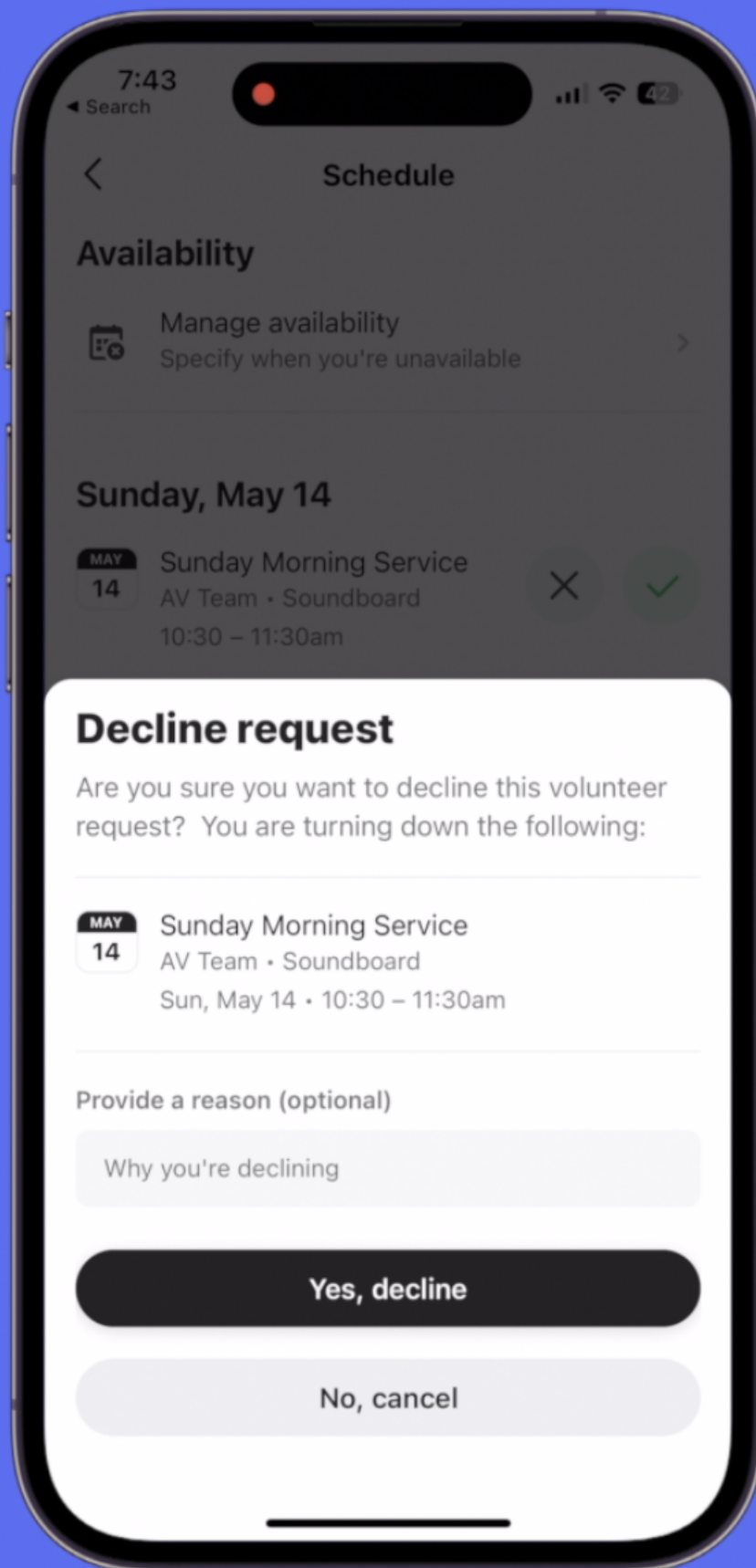


Click the "request" button and you will be able to accept or decline your request.



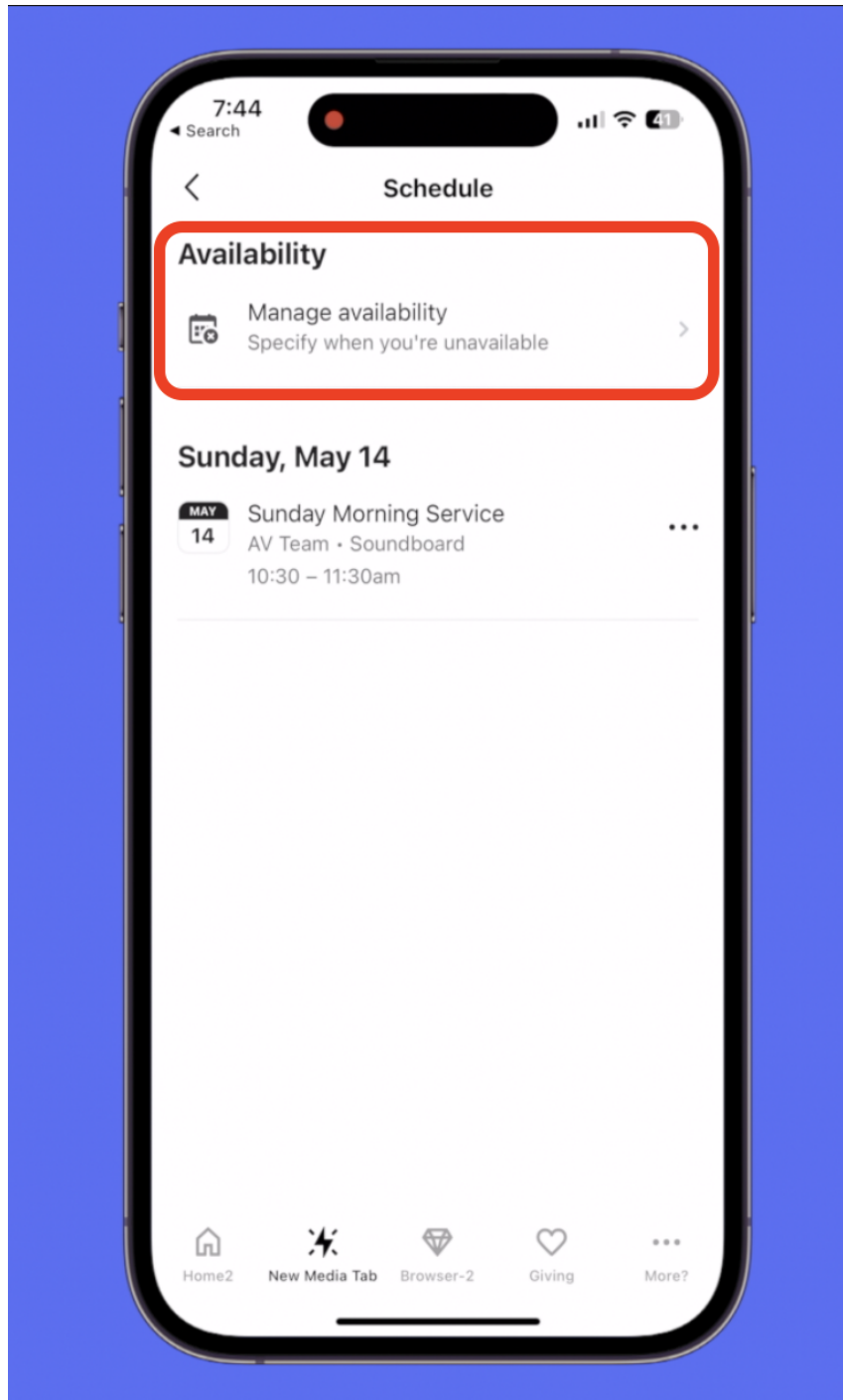
If you choose to accept or decline, we will always ask again just to make sure.





Managing Unavailability Dates:

At the top of the "schedule" section you will see the option to "Manage Availability"

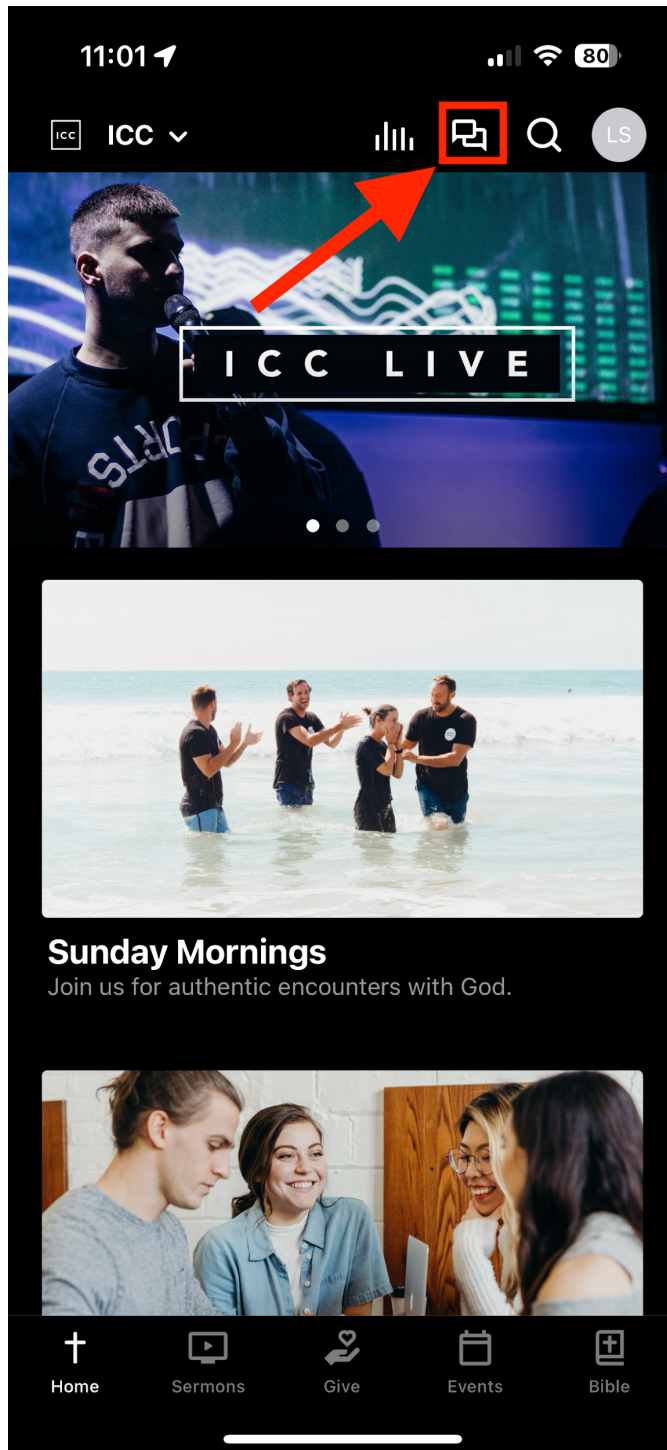


This will allow you to specify when you will be unavailable to serve at church.
This helps ensure we do not schedule you when you are on vacation for example.

The image shows a smartphone screen with a mobile application interface. At the top, the status bar displays the time 7:44, a search bar, and battery level at 41%. The app's header shows a back arrow, the title 'Unavailable', and a 'Save' button. The form contains three sections: 'Start date' with a date picker set to 'May 21, 2023', 'End date' with a date picker set to 'May 21, 2023', and a 'Description (optional)' field with the placeholder text 'Why you're unavailable'.

Group Messaging

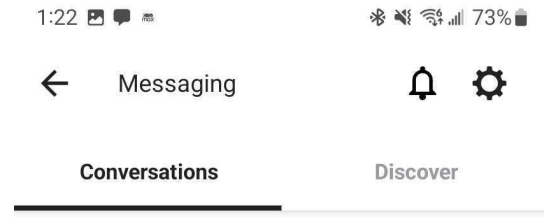
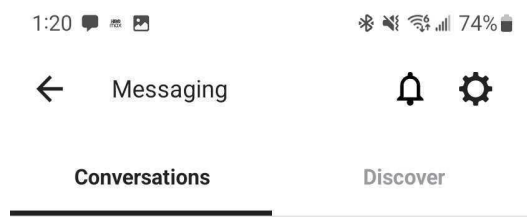
To access Messaging through your app, open your app and make sure to sign in to your profile. Next, near the upper right-hand corner, you'll see a messaging icon. Click the messaging icon to get started!



We will also be implementing Group Messaging for different types of groups. For the purposes of Volunteer Teams, you can join by invitation from your Team leader. These will not be public groups for just anyone to join, but specifically for your Team members. We see this as a great way for each Team to communicate with one another should there be a last minute need for someone to fill in, sharing prayer requests, meetings, and generally building community together.

Viewing Conversations

When you open up Messaging you'll start off in the conversations tab. Any conversations you've already been invited to will appear here. You can select any of the conversations to start messaging or read past messages.




**Let's get the conversation
started!**

Join a group

Start message

