



2026-2027 Parent Handbook

Parkway Church

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361-572-8340 Phone
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Kidz Day

www.parkwaychurch.tv/kidzday
kidzday@parkwaychurch.tv

Dear Parents/Guardian:

It is with great pleasure that we welcome you and your child to the Kidz Day Ministry of Parkway Church. At Kidz Day, preschoolers have fun, connect with their friends and teachers, and learn academic basics as they grow in their relationship with God. We are also here for you. We desire to care for your child and provide support and encouragement for you, too. We encourage you to check out the event calendar for Kidz Day and the Parkway Church website for the many ways you and your child can benefit from your time with us. We'd love to have you worship with us!

We have created this handbook to help you understand our policies and procedures and to allow us to work together to provide the best environment for your child. Please take the time to read the handbook carefully.

We welcome all your questions, comments, and/or concerns. Please do not hesitate to let us know what we can do to help meet your family's needs. We look forward to you being a part of the Kidz Day family!

Sincerely,

Heather Leigh,
Kidz Day Director

kidzday@parkwaychurch.tv
361-648-8640 (Heather Cell)
361-572-8340 (Church Office)
361-572-8368 (Kidz Day office)

PARKWAY VISION

Parkway Church exists to “build relationships that build disciples.” Everything we do at Kidz Day will help your child learn how to love God and people.

PARKWAY MISSION

- Connect people to God and each other.
- Grow spiritually by loving God and loving people.
- Serve others to share the love and message of Jesus.
- Worship Jesus through faithful living and generous giving.

PARKWAY CORE BELIEFS

As we teach and train kids at Kidz Day, these Core Beliefs are seen in what we teach and how we treat one another.

THE BIBLE

The Bible, comprised of 66 books of the Old and New Testament, is God’s Word to us. It was written by human authors, under the supernatural guidance of the Holy Spirit. It is the supreme source of truth for Christian beliefs and living. Because it is inspired by God, it is the truth without any error and it is authoritative in all areas of life and doctrine. (2 Timothy 3:16; 2 Peter 1:20,21; 2 Timothy 1:13; Psalm 119:105, 160, 12:6; Proverbs 30:5)

GOD

God is the Creator and Ruler of the universe. He has eternally existed in three persons: the Father, the Son, and the Holy Spirit. These three are co-equal and are one God. (Genesis 1:1,26,27;3:22; Psalm 90:2; Matthew 28:19; 1 Peter 1:2; 2 Corinthians 13:14)

JESUS

Jesus Christ is the Son of God. He is the eternal second person of the Trinity and co-equal with the Father and the Holy Spirit. Jesus lived a sinless human life and offered Himself as the perfect sacrifice for the sins of all people by dying on a cross. He arose from the dead after three days to demonstrate His power over sin and death. He ascended to Heaven’s glory and will return again someday to earth to reign as King of Kings and Lord of Lords. (Matthew 1:22,23; Isaiah 9:6; John 1:1–15, 14:10–30; Hebrews 4:14–15; 1 Corinthians 15:3,4; Romans 1:3,4; Acts 1:9–11; 1 Timothy 6:14,15; Titus 2:13)

HOLY SPIRIT

The Holy Spirit is co-equal with the Father and the Son of God. He is present in the world to make men aware of their need for Jesus Christ. He also lives in every Christian from the moment of salvation. He provides the Christian with power for living, understanding of spiritual truth, and guidance in doing what is right. He gives every believer a spiritual gift when they are saved. As Christians we seek to live under His control daily. (2 Corinthians 3:17; John 16:7–13, 14:16,17; Acts 1:8; 1 Corinthians 2:12, 3:16; Ephesians 1:13; Galatians 5:25; Ephesians 5:18)

HUMAN BEINGS AND ETERNITY

People are made in the spiritual image of God, to be like Him in character. People are the supreme object of God's creation. Although every person has tremendous potential for good, all of us are marred by an attitude of disobedience toward God called "sin." This attitude separates people from God and causes many problems in life. (Genesis 1:27; Psalm 8:3–6; Isaiah 53:6a; Romans 3:23; Isaiah 59:1,2.)

People were created to exist forever. We will either exist eternally separated from God by sin or eternally with God through forgiveness and salvation. To be eternally separated from God is Hell. To be eternally in union with Him is eternal life. Heaven and Hell are real places of eternal existence. (John 3:16, 1 John 2:25, 1 John 5:11–13; Romans 6:23; Revelation 20:15; Matthew 1:8)

SALVATION

Salvation is God's free gift to us but we must accept it. We can never make up for our sin by self-improvement or good works. Only by believing in Jesus Christ as God's offer of forgiveness can anyone be saved from sin's penalty. When we believe in Jesus by faith we are saved. Eternal life begins the moment one receives Jesus Christ into his life by faith. (Romans 6:23; Ephesians 2:8,9; John 14:6, 1:12; Titus 3:5; Galatians 3:26; Romans 5:1)

ETERNAL SECURITY

Because God gives us eternal life through Jesus Christ, believers are secure in that salvation for eternity. If you have been saved, you cannot "lose" it. Salvation is maintained by the grace and power of God, not by self-effort of the Christian. It is the grace and power of God that gives us this security. (John 10:29; 2 Timothy 1:12; Hebrews 7:25, 10:10,14; 1 Peter 1:3–5)

CHURCH

There is one true church universal comprised of all those who are believers in Jesus Christ. The scripture commands believers to gather together to devote themselves to worship, prayer, teaching the Word, observance of Baptism and the Lord's Supper, fellowship, service to His church, and outreach to the world. Whenever and wherever God's people meet regularly in obedience to His command, there is a local expression of the church. Its members are to work together in love and unity, intent on the ultimate purpose of glorifying God. (Acts 2:42-47)

BAPTISM

Baptism is an ordinance of the Lord Jesus Christ, wherein the believer is immersed in water in the name of the Father, Son and Holy Spirit. Baptism is a sign of the believer's identification with the death and resurrection of Christ, and of his obedience to God to live and walk in the newness of life. It is a prerequisite to church membership. (Matthew 28:19-20, 1 Corinthians 12:13, Colossians 2:12, Acts 8:36-38)

LORD'S SUPPER

The Lord's Supper is an ordinance of the Lord Jesus Christ, to be administered with the elements of bread, and wine or grape juice. It is to be observed by His church until Jesus Christ's return. In no sense is it a sacrament but it is designed to commemorate His death on the cross for the sins of men. This observance is always

to be preceded by solemn self-examination. (Luke 22:19-20, Matthew 26:26-28, 1 Corinthians 11:23-29)

KIDZ DAY MISSION STATEMENT

Our mission is to connect hearts to Jesus Christ through a loving, nurturing, and fun environment where children can develop physically, mentally, emotionally, socially, creatively, and spiritually.

KIDZ DAY PURPOSE

We provide early childhood Christian education for ages 1 year through preschool. We seek to help each child:

- Grow in understanding and love for themselves, family, and friends
- Grow in awareness that God loves them, and Jesus is our Savior
- Enjoy creative expression through music, art, and play
- Grow in the ability to concentrate and problem-solve
- Develop language and thinking skills
- Grow in the ability to work and play nicely with others
- Develop an attitude of respect, kindness, cooperation, courtesy, and helpfulness towards others

CALENDAR

A 2026-2027 school calendar is provided in this handbook and online.

NEWSLETTER

A monthly calendar and newsletter will be provided for parents with information about upcoming events, activities, etc.

CLASSROOM REQUIREMENTS

<u>Class</u>	<u>Age at Entrance / Requirements</u>
1 Year Olds	1 year old & walking by Sept. 1*
2 Year Olds	2 years old before Sept. 1
3 Year Olds	3 yrs old & potty trained before Sept. 1 **
4 Year Olds	4 years old before Sept. 1

*Walking before the first day of Kidz Day in the 1-year-old room is necessary for the child's safety. For kids who are still not walking at the start of the school year, parents and teachers will work together to evaluate if placement is safe for the child and make a plan that is best for the child and the class.

**Potty training before attending in the 3-year-old room is preferred. For kids who are still working on potty training, parents and teachers will work together to make a plan that is best for the child and the class, so that success in potty training may be achieved at a reasonable time line.

CURRICULUM Kidz Day seeks to provide an environment that emphasizes Christian values and the principles of faith as the foundation for spiritual growth. We use A to Z Thru the Bible for our preschool curriculum. The curriculum is designed to meet your preschoolers where they are cognitively, spiritually, physically, emotionally, and socially. Through age-appropriate activities, preschoolers are building their spiritual foundation so that they know these three basic truths:

- God's Word is True
- God Loves Me
- Jesus is my Savior

We also teach academics such as number and letter recognition, colors and shapes through many hands-on activities according to our yearly scope & sequence. Monthly skills and objectives will be included in each monthly newsletter.

BEHAVIOR AND DISCIPLINE ISSUES

Separation Anxiety: Some children will experience sadness and crying when separating from their parents initially but will adjust well after a few weeks. If the anxiety continues, we may ask you to ease your child into the program by bringing them into the classroom for short periods. This will continue until the child can attend a full day.

Discipline: Our goal is to provide an orderly classroom at all times. Children may act out and may need to be disciplined lovingly. Discipline will be individualized and consistent for each child and appropriate to the child's level of understanding. Discipline is intended to teach the child acceptable behavior and self-control. Kidz Day staff has been trained to use positive methods of discipline and guidance that encourage self-esteem, self-control, and self-direction. We aim to teach children to respect themselves and others through firm discipline techniques.

The following forms of discipline are considered appropriate at Kidz Day:

- Use praise and encouragement of good behavior instead of focusing only on unacceptable behavior
- Reminding and redirecting a child of behavior expectations using clear, positive statements
- Using brief supervised separation or time out from the group, limited to no more than one minute per child's age (i.e., 3 years old = 3 minutes out).

Discipline is handled on an individual basis. We will try to work with the child and parent, but safety is our first concern. Dismissal from the Kidz Day program is at the discretion of the Kidz Day Director.

Biting, scratching, hitting: If a child bites, scratches, or hits another child, an Injury/Incident Report will be completed and provided to the parents/guardians of any children involved. If a child physically harms another child or a teacher, the child will be removed from the area and sit in timeout. A Discipline Documentation form will be filled out by the teacher, signed by the Kidz Day Director, and will be signed

by the parent. If the child repeats the behavior a second time on the same day, the child's parent or guardian will be called, and the child will be sent home for the day. If the behavior continues for an extended period of time and the child has been sent home for physically harming other children or adults more than 5 times, the child is subject to being dismissed from the Kidz Day Ministry. All efforts will be made to work with the child and parent before a child is asked to leave Kidz Day.

PROGRAM SCOPE & PARTICIPATION

Our ministry is designed to provide a loving, part-time care experience for children within a church-based environment. We are not a licensed preschool or therapeutic program, and our staffing ratios and resources reflect this purpose.

While we welcome children with a wide range of abilities, there may be circumstances in which a child's needs exceed what our program is able to safely and effectively provide. This may include, but is not limited to, situations involving ongoing safety concerns, significant behavioral challenges, or the need for one-on-one support beyond our staffing capabilities.

In such cases, the program reserves the right to reassess a child's continued participation. If it is determined that we are unable to meet a child's needs appropriately, we will communicate openly with the family and work with them toward a transition out of the program. This decision is never made lightly and is always guided by what is in the best interest of the child, the family, and the overall classroom community.

CLOTHING

Children should be brought to their class in comfortable play clothes and shoes conducive to weather conditions. It is recommended that little girls wearing dresses wear shorts or bloomers underneath. *Athletic shoes or closed-toe rubber-soled shoes are highly recommended for outdoor safety and comfort, as playground pebbles do tend to get into open type shoes and sandals.

Please provide washable clothing that can withstand messy artwork and playground activities. A change of clothing is required for all children. Clothing should be labeled with your child's first and last name.

DIAPERS/WIPES

For children not completely potty trained, parents/guardians should provide an adequate supply of diapers and/or pull-ups and wipes. Label items with the child's name. Supplies will remain in the classroom. Swim diapers are also required for water play days. Teachers will alert you when the supply for your child needs to be replenished.

TOILET TRAINING

Teachers are willing to work with your child in the toilet training process. Please tell us when you have begun the training at home. We will partner with you and attempt to toilet-train how it is done at home since consistency is the key. Please

bring a supply of underwear, clearly labeled with your child's first and last name, and changes of socks and shoes. We deal with accidents calmly and patiently. Children will not be forced to use the toilet at any time. Please be aware that if no change of clothes is provided for your child, you will be called to bring dry clothing. If your child is still consistently having accidents, he/she must wear pull-ups at Kidz Day due to hygiene concerns.

*Children enrolling in the 3-year-old classes must be working on potty training. Children in these classes can wear pull-ups if needed. For kids who are still working on potty training, parents and teachers will work together to make a plan that is best for the child and the class, so that success in potty training may be achieved at a reasonable time line. If not achieved according to this time line, dismissal from the program may be considered.

SNACKS & LUNCH

All children should eat breakfast before arriving at Kidz Day. Classroom activities begin promptly after drop off, and we cannot feed your child(ren). If your child eats baby food, please send spoons, bibs, and food your child enjoys. Plastic bottles and cups should be labeled with your child's name daily. To avoid mistakes, please pre-mix formulas and juices. Please note that we do not provide refrigeration for milk and other foods that need to be refrigerated. Food and drinks should be pre-mixed, ready to feed, and kept in a cooler bag if necessary. If still on a bottle, the child must be able to self-feed. Please be aware that it may be difficult for us to adhere to a strict feeding schedule.

*Parents should provide children with a peanut-free snack each morning. Please label this separately from their lunch. The snack may include goldfish, animal crackers, Cheerios, pretzels, and/or water. If the parent provides juice, it may be given. If alternative snacks are provided, teachers have been instructed to check the food allergies listed on the registration form and notify the parents.

Lunches are to be provided by the parents for their children only. Parents are encouraged to bring easy-to-eat finger foods (i.e., sandwiches, cheese, fruit, etc.) that do not require heating. Please bring a small plate or container if necessary. Please provide a drink that is not in a glass bottle and no carbonated sodas. Please be sure your child's name is on his/her lunch box, cup, or other containers. We are unable to heat or refrigerate lunches. Please do not send candy or gum.

*If your child has a food allergy, please alert your child's teacher personally and the Kidz Day Director as well. It should also be documented on the registration form.

Parkway is a "Peanut-Free" campus. We do not serve peanuts or peanut products and strive to keep our campus peanut-free. Please read labels carefully and do not send products containing peanuts or tree nuts for your child's snack or lunch or class parties and special events.

Listed below are foods that babies and toddlers most commonly choke on, as the American Red Cross reported. Please refrain from sending these foods or ensure they have been appropriately prepared to prevent choking hazards:

- uncut round foods such as grapes, raisins, and olives, cherry tomatoes
- popcorn
- nuts
- hard candies
- raw veggies, such as carrots that are cut into circles rather than strips*
- small circular hot dog pieces*
- seeds, such as pumpkin or sunflower
- marshmallows

****Please cut and quarter any type of bite-sized round food before sending it for your child. We will not serve foods that are not cut**

Teachers will lead children in prayer before snack and lunch and wash their hands before these activities to prevent the spread of germs.

REST TIME

At Kidz Day, we encourage children to rest daily. We will schedule rest time at age-appropriate time lengths. **We prefer a wipeable nap mat with no cover.** Cloth nap mats, blankets, pillows, and comfort items will be sent home at the end of each day for cleaning. Please label your child's items with their first and last name; we are not responsible for lost items. Children must lie on their mats and rest quietly, even if they do not choose to sleep. *If your child cannot rest quietly at nap time, you may be asked to pick them up so that the other children are not disturbed.

BIRTHDAYS

Birthdays are important to a child and will be celebrated in individual classrooms. You may bring a treat for each person in your child's classroom if you choose. **Parents should notify the teacher before providing treats to protect each child from food allergies and schedule a time to bring the treats.**

HOLIDAY PARTIES & SPECIAL EVENTS

Throughout the year, Kidz Day classes celebrate holidays and special events. Teachers may ask parents to provide extra snacks or goodies to help celebrate special occasions. Please remember that although the teachers want the children to enjoy each celebration, they cannot provide all the food and drinks necessary for the event. We encourage you to join the fun and assist teachers on the special day.

INCLEMENT WEATHER OR OTHER CLOSINGS

Kidz Day may close due to bad or inclement weather. Kidz Day follows VISD for closures for weather or health/safety-related events. The Kidz Day Director will notify parents and staff of school closures. Kidz Day will resume classes on the same Tuesday or Thursday closest to VISD regathering.

If weather conditions change abruptly during Kidz Day hours, please come immediately to pick up your child. Our goal is to keep your child safe at all times

while under our care. Discounts on tuition are not given for inclement weather days or days when the weather requires us to open late or close early.

In the event of an extended closure of KidzDay, you will be notified and receive a credit for each day of closure. Credits will be applied to the next month's tuition payment. During an extended closure, at-home connections will be made from the classroom teacher, Kidz Day Director and learning activities in line with weekly lesson plans will be provided.

TOYS AND PERSONAL ITEMS FROM HOME

We recommend that you leave your child's toys at home. The other children find it too difficult to understand why a child does not have to share their items. If a child carries a blanket or stuffed animal for naptime security, it must remain in their backpack during class and can be taken out during nap time only. The same guidelines are used for pacifiers for children in the 1-4 year classes. Jewelry or other collectible items should also be left at home.

PARENT-TEACHER CONFERENCES

Parent-teacher conferences are encouraged at any time and may be initiated by the teacher or parent. Please call the Kidz Day Coordinator or contact the teacher to schedule an appropriate time. We ask that parents not engage teachers in unscheduled conferences before, during, or after school.

FINANCIAL INFORMATION

*Tuition is due on the 1st of each month. A late fee of \$20.00 will be assessed after the 6th of the month. Overdue balances (including late fees) must be paid by the 20th for the child to continue attending Kidz Day. Notices will be sent by invoice and overdue balances not paid after 3rd notice will restrict registration for the following school year.

Annual Registration & Monthly Fees:

- One-time non-refundable deposit of \$250
 - Monthly tuition is \$275 /month
 - Second child's monthly tuition is \$255/month

Payment options include:

- Check/Cash: please put all cash payments in a labeled & sealed envelope in the lock box at the check-in desk. Payments can be dropped off in the Ministry Center (church office) drop box located at the side of the building after hours.
- Debit/Credit Cards and Online: can be made at parkwaychurch.tv/kidzday by choosing the "pay tuition" option.

There will be a \$35 fee for any returned payment. If a check is returned, a money order or cashier's check may be required as payment.

You are obligated to pay even if your child is absent for personal reasons or illness. Please be aware Kidz Day is closed for certain holidays, however, the monthly tuition remains the same. See the attached calendar of events for Kidz Day closings.

WITHDRAWAL FROM PROGRAM

Please contact the Kidz Day Director as soon as possible if you will be withdrawing your child from the Kidz Day program. We have waiting lists for most of our classes and would like to be able to fill your spot promptly. If your child drops mid-month, no refund will be given for the remaining days.

*You are obligated to pay unless an official withdrawal form has been completed within 2 weeks of withdrawing your child from Kidz Day.

HOURS, CHECK-IN, AND PICK-UP

Please enter through the doors to the Children's building. Parking is not permitted in any areas painted red by the Fire Marshal's order.

The main doors will be unlocked at 8:55 AM and remain unlocked until 9:15 AM for children and parents to enter the building. Please use this time to check your child(ren) into the classroom and to put away their materials. Please do not leave your child unattended in the classroom until the teacher arrives. The time before 8:55 AM is the teacher's prayer/preparation time and should be respected. Please make drop-off time short and sweet so the children can start their activities. Teachers are not available for conferences at this time. If you would like to schedule a conference, please notify your child's teacher. Please arrive by 9:15 am so that your child does not miss important classroom time. If you arrive between 9:15 AM-2:00 PM, you must contact the Kidz Day director to let you in. Children may not be dropped off after 10:00 am, as this disrupts the class and scheduled day events for your child. Please be aware that if your child is habitually late, he/she will miss activities that cannot be made up.

If your child has permission to be released to someone other than those on the authorization form, you are required to provide two notes. Provide one to the Kidz Day Director and the child's teacher. Please state the name of the person authorized to pick up your child and provide your signature. The person picking up your child will be required to provide a photo ID. Failure to provide a note by the parent or guardian for your child's safety will result in **your child not being released to an unauthorized person.**

Classroom time ends at 2:30 PM. At 2:30 PM, any child not picked up in their classroom will be taken to the check-in area.

LATE PICK-UP FEE

We do not offer extended care. A \$10.00 late fee will be assessed, plus \$1.00 per minute for every minute after 2:35 PM. Please keep in mind that many of our teachers have children they need to pick up from school and need to have time to clean up their classrooms so that they can leave by 2:45 PM.

SAFETY AND SECURITY

The main entrance door to the children's building will be locked each day at 9:15 AM and unlocked at 2:00 PM for security purposes. If you need to access your child or drop off items during this time, please contact the Kidz Day director by phone or use the doorbell to the left of the doors to alert Kidz Day staff.

Security cameras are placed inside and outside the church building and classrooms. The function of security cameras is to assist in protecting the safety and property of Parkway guests and members. Only authorized personnel have access to security camera footage.

ABSENCES

Please notify your child's teacher or the Kidz Day Director if your child will be absent. Credit will not be given for absences.

DROP-INS

We do not allow drop-ins.

VISITORS

Parents/guardians are welcome and encouraged to visit Kidz Day at any time but access to our building may be limited based on health and safety standards. For security purposes, please check in with the Coordinator when you visit. You must sign in at the front desk. The front doors to the Children's Building will be locked from 9:15 AM until 2:00 PM to ensure your child's safety. If you would like to speak with your child's teacher, please schedule a time with the teacher for a conference.

HOME/SCHOOL RELATIONSHIP

Our greatest desire is to make the transition each day from home to school enjoyable for your child. Here are some tips to help make the transition as smooth as possible:

- Help your child to anticipate happy experiences at Kidz Day.
- Help your child to attend regularly except when he/she is ill.
- Teach your child self-reliance by encouraging them to do things for themselves, allowing them plenty of time. Teach them to put on, take off, hang up their clothes, put away their toys, eat regularly and correctly, and establish regular toilet and sleeping habits.
- Help your child learn his full name, birthday, address, phone number, or age-appropriate information.
- Know your child's teacher and work with them concerning any problems that may arise.
- Report any upsetting experiences that will help the teacher understand the child better.
- Build a wholesome, friendly, and respectful attitude toward the teacher and

other Kidz Day staff in your child.

- Take an interest in Kidz Day and whatever your child brings home. Listen to your child's daily experiences and discuss them with genuine interest.
- Take time to do things with your child. Live, work, & play as a family group.
- Attend school programs whenever possible.
- Help your child to be in class no later than 9:15. This enables your child to participate in all activities and teaches promptness.
- Unique problems or occurrences affecting the child will be brought to the parent's attention.
- A monthly newsletter will be issued school-wide to continue open communication between teachers and parents.

GRIEVANCE POLICY

The purpose of this procedure is to properly facilitate any questions, concerns, or misunderstandings that may have occurred. Every effort should be made to resolve these problems in the following manner:

1. Discuss the problem or concern with the teacher or staff member involved. If this does not satisfactorily resolve the matter, then
2. Discuss the issue with the Kidz Day Director. If this does not satisfactorily resolve the matter, then
3. Discuss the issue with the Parkway Church Children's Director. If this does not satisfactorily resolve the matter, then
4. Discuss the issue with the Senior Pastor. You may be asked to document the grievance.

IMMUNIZATION REQUIREMENTS

In an effort to ensure all children are healthy and not spreading diseases, we have certain immunization requirements for approved enrollment. Before a child can attend Kidz Day, we must have a current immunization record validated by a doctor's signature or a clinic stamp. Parents are responsible for providing an updated copy of immunization records throughout the school year. Kidz Day is not a state-licensed childcare provider. As a private institution, we do require state recommended vaccinations for all children. Exemptions may be provided on a case-by-case basis.

INJURIES/INCIDENTS

A report will be completed for any injuries or incidents. You will be provided a copy of the report for your record keeping.

ILLNESS

We appreciate you keeping your child home from Kidz Day if you suspect any illness. If symptoms of illness are observed, you will be asked to pick up your child. A child will be considered ill if they have any of the following:

- Fever/ temperature of 100.4 degrees F or higher **(must be fever-free without medication for 24 hrs)**
- Diarrhea (2 or more loose stools observed), vomiting and/or nausea **(must be free of diarrhea and/or vomiting for 24 hrs)**
- Common cold (multiple symptoms such as fever, cough & runny/stuffy nose) from onset through 1 week
- Any symptoms of common communicable childhood diseases such as:
 - Chickenpox – all sores must be scabbed over and dry underneath
 - Heavy nasal discharge
 - Any unexplained rash
 - Head lice
 - Skin infections– boils, ringworm, impetigo, thrush, hand-foot-mouth disease, fifth disease
 - Inflammation or discharge from eyes (all eye infections are contagious, must be on medication for 24 hrs)

When in doubt, please ask. Our policy is that the Kidz Day staff team will not administer medications. With parental consent, an exception may be made if your child has severe allergies (ex, peanut butter). If a child carries an Epi-Pen, it must be left with the classroom teacher.

Please note any allergies or food limitations your child may have on your child's information sheet and see the director to complete a Food Allergy and Anaphylaxis Emergency Care Plan.

*Please refer to the *Common Communicable Diseases* list to verify symptoms and duration of common ailments.

COMMON COMMUNICABLE DISEASES

COVID-19: Fever, cough, sore throat, nasal congestion, loss of taste and/or smell

Incubation: 2 - 10 Days

Return: 24 hours after fever-free and symptoms improving.

Chicken Pox Symptoms: Fever, loss of appetite, red/spots, some with a clear blister

Incubation: 14 - 21 Days

Return: Physician's note

German Measles Symptoms: signs of cold, swollen glands, rash

Incubation: 14 - 21 Days

Return: Physician's Note

Hand, Foot & Mouth Disease Symptoms: blisters in and around the mouth, on hands and/or feet

Incubation: 3-6 Days

Return: fever-free for 48 hours and no open blisters on the skin or mouth.

Head Lice Symptoms: Scratching of the head, rash-like appearance near ears and neck, nits

Incubation: 3 weeks cycle

Return: Nit and lice-free

Impetigo Symptoms: small blisters with thin yellow fluid, blister break & Scabs form

Incubation: 5 days

Return: Physician's Note

Measles Symptoms: Signs of COLD, red eyes, fever, red spots

Incubation: 10 - 14 Days

Return: Physician's Note

Mumps Symptoms: Swelling, fever, sore throat, difficulty swallowing, tired

Incubation: 12 - 26 Days

Return: Physician's Note

Pink Eye Symptoms: Pink coloration of eyes, swollen eyelids, matted eyes, sticky discharge

Incubation: 4 days

Return: 4 days or physician's Note and proof of antibiotic

Ringworm Symptoms: Raised, round ring shape, red & itchy

Incubation: 10 - 14 Days

Return: Physicians Note

Scarlet Fever Symptoms: sore throat, fever, possible rash

Incubation: 2 - 7 days

Return: 7 days from onset & Physician's Note

Other Strep Symptoms: sore throat, fever

Incubation: 2 - 7 days

Return: Physician's note and proof of antibiotic

EVENTS CALENDAR 2026-2027

FIRST SEMESTER

AUGUST

- **25th** Kidz Day Meet & Greet 11:00 AM-1:00 PM
(15 min. Per child by scheduled time)
- **27th** Kidz Day Family Playground Meet Up 6:00-7:00PM

SEPTEMBER

- **1st** First Day of Kidz Day 9:00 AM-2:30 PM
- **3rd** Moms Meet Up in Kidz Day office 9:00-10:00 AM

OCTOBER

- **15th** Fall Individual Pictures
- **20th** Fire Truck Visit
- **29th** Fall Fun Day

NOVEMBER

- **19th** Thanksgiving Feast (class lunchtime)
- **24th** & **26th** No Kidz Day Thanksgiving Holidays

DECEMBER

- **15th** Class Christmas Parties
- **17th** Christmas Programs (early dismissal after program)
- **24th** Christmas Eve Services at Parkway Victoria Campus
- **21st -Jan 4th** No Kidz Day Christmas Holidays

SECOND SEMESTER

JANUARY

- **5th** Kidz Day Resumes from Christmas Holidays
- **12th** Momz Meet Up in Kidz Day office 9:00-10:00 AM

FEBRUARY

- **11th** Valentine's Day Class Parties
- **15th** Begin Returning Student Enrollment

MARCH

- **2nd** Begin New Student Enrollment
- **16th** & 18th Spring Break No Kidz Day
- **25th** Easter Parties & Egg Hunt (early release after party)
- **28th** Easter Services at Parkway
- **30th** Spring Individual & Class Pictures

APRIL

- **6th** Texas Day

MAY

- **4th** Teacher Appreciation Luncheon (provided by parents)
- **11th** Kidz Day Fun Day
- **13th** Class Programs & Parent Celebrations
 - 1-year-old classes 9:30 AM
 - 2-year-old classes 10:00 AM
 - 3-year-old classes 10:30 AM
 - 4-year-old class 11:00 AM

*Last Day early dismissal after class program

HANDBOOK ACKNOWLEDGMENT

**This page must be signed and returned
before classes begin on September 1, 2026**

I, _____, Parent/guardian of _____, have read, understand, and will comply with all that is stated in the Kidz Day Handbook.

Signature of parent or guardian: _____ Date: _____

**The handbook is available on the Kidz Day page on the Parkway Church website, you may request a printed copy*

CONSENT AND RELEASE AGREEMENT

I, the undersigned parent/guardian of _____, minor child, hereby give my permission for my child to participate in the Kidz Day ministry at Parkway Church. In consideration for allowing my child to participate in the Kidz Day ministry, I hereby release Parkway Church, its trustees, staff, employees, volunteers, agents, and assigns from any and all liability for any injury or damage which may be sustained by my child or me in connection with my child's participation in the Kidz Day ministry.

Signature of Parent or Guardian: _____ Date: _____