

Job Title: Associate Pastor/Student Pastor
Reports to: CRMC Campus Pastor

Program: CityRise Missouri City Students
Effective Date: March 1, 2026

Job Summary:

The part-time Associate Pastor/Student Pastor role at CityRise Missouri City campus provides administrative and ministerial leadership primarily focused on the students and their parents and will assist the pastor in shepherding the congregation. Provides for an appropriate environment in which program participants grow in their knowledge of Jesus and develop their faith life and experience meaningful experiences with the church.

Supervisory Responsibilities:

- Recruits and oversees volunteers to assist with the student ministry, discipleship, and outreach programs.

Duties/Responsibilities:

Program Administration and Oversight

- Provide oversight and leadership for student worship, Bible study, and other student events.
- Attend weekly staff meetings.
- Act and lead rationally and consistently in a manner becoming the CityRise statement of beliefs and in accordance with its expressed values.

People Leadership

- Plan and lead regular and specially called campus operation, ministry staff and volunteer meetings.
- Recruit new volunteers as needed.

Pastoral Care

- Monitor the students, their families, and team members, for spiritual needs and ministers to them.
- Provide initial counseling as needed with students and their families and refers to qualified professionals in situations that call for ongoing, specialized, or crisis care.
- Participates on the pastoral team that serves the entire congregation.

Outreach

- Develop and lead outreach efforts to un-churched students and their families and prospective church members (of all ages).

Other duties

This job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time.

Required Skills/Abilities:

- Excellent interpersonal skills with the many diverse segments of the Church Body.
- Excellent teaming with other skills.
- Excellent organizational skills and attention to detail.
- Excellent time management skills with a proven ability to meet deadlines.
- Strong analytical and problem-solving skills.
- Strong supervisory and leadership skills.
- Ability to prioritize tasks and to delegate them when appropriate.
- Ability to function well in a high-paced and at times stressful environment.
- Bilingual – English and Spanish preferred but not required.
- Demonstrates a biblical lifestyle reflecting the mission and beliefs of CityRise.

Education and Experience:

Required Education: High school diploma or equivalent.

Required Experience: Two years’ experience teaching in a church or related environment.

Preferred Education: Bachelor’s degree.

Preferred Experience: Three or more years’ experience teaching in a church environment.

Physical Requirements:

Prolonged periods of sitting at a desk and working on a computer.

Must be able to stand for 45 minutes.

Must be able to lift up to 15 pounds at times.

Work Location:

Work is performed in hybrid approximately 60% on-site, 40% remote.

Definitions of work location:

On-site- typically on a CityRise campus

Remote- any location where work that can be completed effectively from

Hybrid- combination of on-site and remote, possibly including additional locations for specific activities i.e. pastoral care visits, homes, meetings, retreats, educational seminars.

employee printed name

employee signature

date