

Job Title: CityRise Student Ministry Intern
Reports to: CityRise Student Ministry Associate

Program: CityRise Student Ministry
Effective Date: May 26, 2026

Job Summary:

The Summer Intern provides general support to the student ministry staff for our various programs and events, focusing on developing and maintaining relationships with students, while learning about ministry programs.

Supervisory Responsibilities:

No supervisory responsibilities.

Duties/Responsibilities:

- Attend and participate in weekly programs, events, and trips, including Sunday mornings, as directed.
- Provide bible study teaching and/or small-group facilitation, as directed.
- Establish & maintain relationships with students by engaging in relational time with them, outside of special events, church, or regular programs, as directed.
- Assist in creating an attractive environment and programs in which students regularly invite their friends.
- Offer new and creative ideas for regular programs, special events, and to promote engagement in the activities.
- Monitor students who participate in Student Ministry programs for spiritual and other needs and minister to them as appropriate.
- Contribute to the overall health of the student ministry by using your gifts and performing other tasks as needed.
- Act and lead rationally and consistently in a manner becoming the CityRise statement of beliefs and in accordance with its expressed values.

Other Duties

This job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time.

Required Skills/Abilities:

- Excellent verbal communication skills.
- Excellent interpersonal skills.
- Excellent organizational skills and attention to detail.
- Excellent time management skills with a proven ability to meet deadlines.
- Ability to prioritize tasks and ask for help when appropriate.
- Bilingual – English and Spanish (*this may apply only to Missouri City*)
- Faith in Jesus and active participation in a local church.

Education and Experience:

This internship is for students pursuing a bachelor's or master's degree and intends to work or serve in ministry.

Physical Requirements:

Prolonged periods of sitting at a desk and working on a computer.

Must be able to stand for 45 minutes.

Must be able to lift up to 15 pounds at times.

Work Location:

Work is performed 100% on-site, with the possibility of travel to support off-site ministry programs.

Definitions of work location:

On-site- typically on a CityRise campus

Remote- any location where work that can be completed effectively from

Hybrid- combination of on-site and remote, possibly including additional locations for specific activities
i.e. pastoral care visits, homes, meetings, retreats, educational seminars.

employee printed name

employee signature

date