



2026 Summer Facilities Coordinator Temporary Summer Grant Position

Closing date: April 15, 2026

Type: 30 hours per week

Start Date: May to August (16 Weeks, start and end dates to be determined.)

The opportunity:

Looking for an opportunity to make a difference this summer?

St. Albert Alliance Church is seeking to hire an individual who is eager to contribute to the life of the church while gaining valuable hands-on experience in facility maintenance operations. This position includes supporting the care, upkeep, and daily functioning of church facilities, as well as assisting with the setup and teardown for weekend services and summer events.

This position reports to the Facility & Events Coordinator and works in collaboration with church staff and ministry teams, where applicable.

Minimum qualifications include:

- Experience working in facility maintenance, cleaning, general labour, or event setup/teardown.
- Qualified candidates must be able to work effectively with a diverse staff and volunteers in a variety of settings.
- Strong communication, organization, and computer skills.
- Applicants must be between the ages of 15-30.
- Be a Canadian citizen or a permanent resident.

Other Requirements for the position are:

- Commit to following and live by the StAAC Ministry Covenant and adhere to the policies and procedures of the Staff Handbook.

Compensation: \$18/hour

How to Apply:

Qualified applicants are invited to submit their cover letter and resume to Robyn Flett, Facility & Events Coordinator, at robyn@staalliance.org. Applications will be accepted until April 15, 2026.

Please note, the position is subject to the approval of the Canada Summer Jobs Grant.