New Enrollment Checklist

1. Completed Contract due 3 working days or more before starting date
2. Emergency Card completed in Full including zip codes due 3 working days or more before starting date
3. Photo Video Permission Form due 3 working days or more before starting date
4. Health Assessment due within 30 days from starting date. Must be completed by a doctor and signed or electronically signed by a doctor.
5. 1st week's tuition and $75.00 enrollment fee due 3 working days or more before start date. First payment must be exact cash, check or money order.
6. Sign up for REMIND. Sign up for the class your child is in and all school communications. Remember to change the classroom as your child moves to a new room.
7. If your child is in Kindergarten through 5th grade an ELANCO Bus Transportation form will need to be completed and turned into KinderHaus 3 working days or more before the start date.
8. If your child is in the Ladybug room a Infant Care Instruction Sheet, Diaper Wipe Permission, and a Microwave Permission Slip will need to be completed before the start date.
9. Complete the New Child Questionnaire
10. If needed complete the Food Allergy Action Plan and have a Doctor's note handed in before the start date.
11. If applicable a copy of Custody Papers or PFA will need to be turned into the KinderHaus office before the start date. If a copy is not on file then the child may be released to the individual.