OFFICIAL REQUEST TO USE DISCOUNTED VACATION WEEKS/DAYS

Currently, KinderHaus allows families to request two discounted vacation weeks reflecting their **current contracted schedule**. A full time student would get 10 days of discounted vacation days, or two weeks based on their current schedule. A part-time student (just as an example, Monday-Wednesday-Friday) would get two discounted vacation weeks based on their current schedule, or a total of 6 discounted vacation days. To be clear, the discounted vacation week reflects the weekly days currently enrolled and is based on the current discount percentage listed in the Parent Handbook. (refer to your Parent Handbook)

Please note that your first year of enrollment may reflect a prorated amount of days from your start date to the end of the calendar year, rather than the full two weeks. After the first year, the normal schedule above would take effect as described. *Again, for further clarification, see the Parent Handbook where the vacation policy is described.

In order to have the discounted vacation policy applied to your tuition, **you MUST complete the following form and return it to the KinderHaus office**. If we are not notified by you officially, the regular full charge will be applied. Please take a few moments to complete the form below. **I understand if I do not submit this form ahead of the time we will be away on vacation, discounted vacation rates will not be applied**.

Children's Names: _____

Classes: _____

We are requesting discounted vacation days/weeks for the following dates:

_____ Through _____
Month/Day/Year Month/Day/Year

_____ Through _____
Month/Day/Year Month/Day/Year

_____ _____
Parent/Guardian Signature Date

_____ _____
KH Office Staff Date