

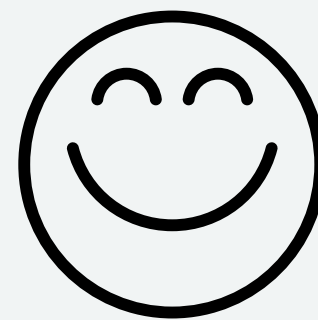
RADIUS kids

First Time Guest Map



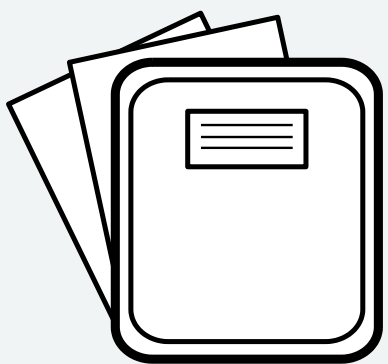
GUEST ARRIVES

Kids check-in is easily seen.



FIRST IMPRESSIONS IS ACTIVATED

A consistent greeter is in place to learn familiar faces and spot new guests.



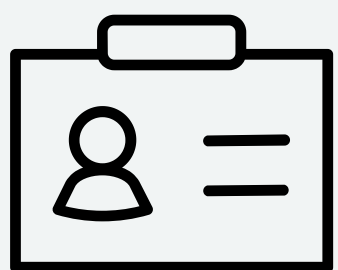
PAPERWORK

Adults fill out the Family Registration form. Be sure and greet the child(ren) during this time. Note if they do not want media release.



SPECIAL NEEDS

Never ask, assume, or diagnose. IF they inform you of a special need, ask if you can share with room leader. Never share unless given permission.



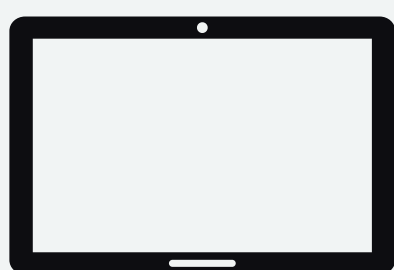
GUEST TAGS

Tags are written for child(ren) with matching number/code for parent. Explain they will need this to pick up child. Note on guest tag if no picture or allergies.



NEW GUEST GIFT

The parents are given the gift bag. Child is given an orange RADIUS Kids wristband to keep. *Child can get a green one at their next visit.



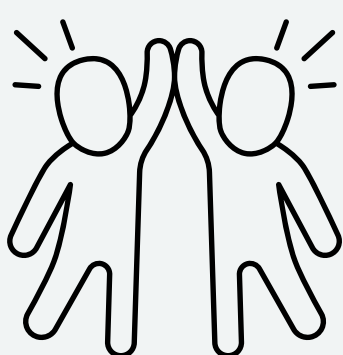
NEXT VISIT INFO

Explain to the family next time they will use the iPad to check in using their phone number.



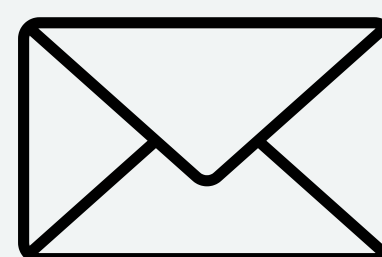
INTRODUCTIONS

The new family is introduced to Amber or Team Lead.



ASSIGN A FRIEND

As the child arrives to class, they are assigned a Team Member to be their person. "This is our friend (child's name), and she is a special guest today."



FOLLOW UP

A handwritten card is sent to the child and/or parent the following Monday.

Visitors make up their minds regarding a new church in the first 10 minutes of their visit.