



Pilgrim Rest Missionary Baptist Church

Data Privacy Policy

Effective Date: April 21, 2026

1. Purpose

Pilgrim Rest Missionary Baptist Church is committed to protecting the privacy, confidentiality, and security of personal information entrusted to the church by members, visitors, volunteers, employees, ministry participants, donors, and community partners. This policy outlines how personal information is collected, used, stored, and protected.

2. Information We May Collect

The church may collect personal information including, but not limited to:

- Full name
- Address
- Phone number
- Email address
- Date of birth
- Emergency contact information
- Family and household information
- Giving or donation records
- Volunteer applications
- Employment records
- Background check clearance status (when applicable)
- Ministry participation records
- Photos or video from church events
- Prayer requests or pastoral care information voluntarily shared

3. How Information Is Used

Personal information may be used for legitimate church purposes, including:

- Membership records and communication
- Event registration and ministry coordination
- Volunteer and staff administration
- Child, youth, and vulnerable person safety procedures
- Background screening compliance for approved roles
- Donation tracking and contribution statements
- Pastoral care and support services
- Internal planning, reporting, and ministry operations
- Legal or regulatory compliance

4. Background Checks

For certain volunteer or employment positions, background checks may be required. The church receives only eligibility or clearance-related results necessary for ministry decisions. Detailed personal background history is not routinely shared with church leadership unless legally required or necessary for safety review.

5. Confidentiality and Security

Pilgrim Rest Missionary Baptist Church takes reasonable measures to safeguard personal information, including:

- Secure digital storage systems
- Password-protected files and accounts
- Limited access to authorized personnel only
- Secure disposal of outdated records
- Confidential handling of sensitive information

6. Sharing of Information

The church does not sell, rent, or trade personal information. Information may only be shared:

- With trusted service providers assisting church operations
- When required by law, court order, or legal process
- To protect safety or prevent harm
- With the individual's consent
- For approved ministry operations on a need-to-know basis

7. Photos, Media, and Communications

Photos or videos may be taken during public church events for ministry promotion, worship highlights, or historical records. Individuals may request removal of identifiable images when reasonably possible.

Members and guests may opt out of non-essential communications at any time.

8. Children and Youth Information

Information regarding minors will be handled with heightened care. Parent or guardian consent may be required for registrations, activities, transportation, or media use.

9. Record Retention

Records will be maintained only as long as reasonably necessary for ministry, legal, financial, or administrative purposes and then securely deleted or destroyed when appropriate.

10. Your Rights and Questions

Individuals may request to review or update certain personal information maintained by the church, subject to legal and operational limitations.

11. Policy Updates

This policy may be revised periodically to reflect operational, legal, or ministry changes. Updated versions will supersede prior versions.

12. Commitment Statement

Pilgrim Rest Missionary Baptist Church values trust, stewardship, and integrity. We are committed to handling personal information responsibly and respectfully in a manner consistent with our Christian values.

Please visit below websites below to view Individual Privacy Agreement

**www.protectmyministry.org | www.planningcenter.com | www.subsplash.com |
www.constantcontact.com | www.clearstream.com**