

Montgomery Community Church Position Description

- Title:** Worship Arts Technical Director
- Classification:** Regular Full-Time, Salaried, 40-50 hrs/wk
- Benefits:** As indicated in the MCC Employee Handbook
- Purpose:** The primary purpose of this role is to support Worship Arts and MCC ministry by overseeing the operation and maintenance of audio, video, and lighting systems to enhance the weekly worship experience, manage and lead video projects and empower others to develop their skills and build volunteer teams.

Responsibilities:

A Weekend Operation:

- Manage all audio, video, and lighting equipment by overseeing the purchase, maintaining a reliable system, and providing technical support for worship services and events through audio, video, and lighting production.
- Work with the Worship Arts Pastor to implement purchase strategies and timelines, while carrying projects from inception to final product.
- Set up the stage, audio, and video for volunteers to be able to succeed in their weekend operation.
- Update and maintain all production technologies.
- Maintain weekly communication with volunteers and key staff members re: weekend services/events to ensure all volunteer team members are informed, schedules are complete, especially regarding new worship formats and special elements.
- Serve as liaison between Worship Arts Ministry and other MCC ministries needing technical resources and support.
- Lead stage design and operation with the Worship Arts Pastor.

B Projects Video:

- Lead the operation of creating video at MCC.
- Film and edit announcements and basic reports video.
- Edit special videos such as openers and stories as needed.
- Hire competitive contractors to do video projects at MCC as needed.

C Leadership & Multiplication:

- Continue to build the team around the audio and video area.
- Train and empower volunteers to succeed in their AVL areas.
- Oversee the production volunteers and implement a strategic plan to help multiply leaders in the production area.

Performance Expectations:

- Ensure that every worship service and event at MCC is vibrant, distraction-free, and technically well supported.
- Initiate successful communication with pastors, directors, and ministry leaders in order to help facilitate AVL needs.
- Ensure that all production technologies campus-wide are at or approaching industry standards and well maintained.
- Enhance, expand, and maximize the efficiency of the video aspect of the ministry.
- Attend MCC as their home church.
- Available to work on weekends and evenings to achieve ministry goals.

Knowledge and Experience

- 1) Associate or bachelor's degree in AV production is preferred.
- 2) Knowledge of audio mixing, monitor mixing and audio recording (knowledge of digital consoles and Waves Plugins is a plus).
- 3) Knowledge of lighting production. (Knowing Vista is a plus).
- 4) Knowledge of video switching with PTZ cameras and Black Magic video hub (IMAG).
- 5) Knowledge of Adobe Premier Pro or Final Cut Pro.
- 6) Knowledge of ProPresenter 7 and Planning Center Online.
- 7) Formal training in production or related discipline.
- 8) Broad hands-on experience with technology in modern worship production. environment, minimum of three years of experience desired.
- 9) Mature Christian faith with a heart to serve others.

Skills

- 1) Must have the ability to have natural, yet direct conversations with team members – be direct with both encouragement and corrective suggestions.
- 2) Physical ability to stand, walk, sit, reach with hands and arms, stoop, kneel, crouch, crawl, and lift or move up to 30 pounds.
- 3) Ability to learn and become proficient in new technology/strong computer skills.
- 4) Must possess organizational, multi-tasking, and project management skills.
- 5) Able to meet deadlines and time sensitive requests.
- 6) Able to maintain a positive outlook and spirit of teamwork even in the midst of time sensitive projects or high stress situations.
- 7) Flexible in an environment that is subject to spur of the moment changes.
- 8) Available to work evenings and every Sunday as needed to meet ministry goals.

Spiritual Gifts

- 1) Leadership
- 2) Service

Reports to: Worship Arts Pastor