ENIPC Current Openings
as of August 11, 2022
(These positions are also posted on indeed.com)

BATTERER’S INTERVENTION FACILITATOR
PROGRAM: Peacekeepers, Espanola, NM
STATUS: Regular/Full Time/Non-Exempt
EDUCATION: High School Diploma or GED
EXPERIENCE: Three years in domestic violence or social service work. Bachelor’s Degree in Sociology, Social Work, Criminal Justice preferred.
PREFERRED CERTIFICATES: None
Coordinate Peacekeepers Intervention Program utilizing the Duluth Model. Maintain detailed records on offender compliance for tribal revocation hearings, arraignments, and sentencing’s. Must be familiar with community resources available to offenders and make appropriate referrals. Have the ability to inculcate traditional customs and values. Facilitates men’s/women’s intervention sessions on a weekly basis with an emphasis on offender accountability and re-entry to tribal society.

BEHAVIORAL HEALTH TECHNICIAN
PROGRAM: New Moon Lodge, Ohkay Owingeh, NM
STATUS: Regular/Full Time/Non-Exempt
EDUCATION: High School Diploma or GED
EXPERIENCE: Healthcare experience Preferred.
PREFERRED CERTIFICATES: CPA and First Aid certification
A Behavioral Health Technician is a member of the direct care staff who works with native men, ages 18 and up, to ensure that their safety, therapeutic and physical needs are properly met, as directed by the treatment plan and clinical team. Job duties include working with residents throughout the day, transporting them to varying locations, accompanying them on nature and cultural outings, participating and leading groups and experiential activities, and acting as a positive role model for our residents. New Moon Lodge is staffed 24 hours a day. Must be 21 years of age or older.

CERTIFIER
PROGRAM: Food Distribution Program, Nambe, NM
STATUS: Regular/Full Time/Non-Exempt
EDUCATION: High School Diploma or GED
EXPERIENCE: Warehouse experience preferred.
PREFERRED CERTIFICATES: None
Accept, review and certify applications for eligibility within the ENIPC FDPIR. Create and maintain all participant's files.

COOK
PROGRAM: Butterfly Healing Center, Taos, NM
STATUS: Regular/Part Time/Non-Exempt
EDUCATION: High School Diploma or GED.
EXPERIENCE: One year of experience in commercial, institutional or related volume food preparation
PREFERRED CERTIFICATES: CPA and First Aid certification or willing to receive training required.
The cook performs a variety of volume food preparation tasks. The Cook is responsible for the full range of kitchen duties normally encountered in a small cafeteria or institutional kitchen. Duties include directing the activities of food preparers and resident helpers. General supervision is received from the Food Services Manager who provides instruction on the type of food/meal to be prepared. The Cook is responsible for the quantity of food to be prepared and the methods of food preparation.

**COOK**

**PROGRAM:** Seniors, San Ildefonso Pueblo, NM  
**STATUS:** Regular/Full Time/Non-Exempt  
**EDUCATION:** High School Diploma or GED  
**EXPERIENCE:** One year cooking experience. Foodservice preparation experience preferred.  
**PREFERRED CERTIFICATES:** Food Handler’s Card

Prepare a variety of food services items by following established recipes and procedures to ensure nutritional meals. Ensure all safety and food handling is in compliance with laws and regulations.

**FOOD SERVICE MANAGER**

**PROGRAM:** Circle of Life  
**STATUS:** Regular/Full Time/Non-Exempt  
**EDUCATION:** Bachelor’s Degree preferred.  
**EXPERIENCE:** Three years experience in commercial, institutional, or related volume food preparation including one year preparing meals according to specialized diets. One year supervising cooks and food preparers.  
**PREFERRED CERTIFICATES:** Chef Certification preferred. Must obtain and maintain Food Handler’s Card

Coordinate, oversee, direct and manage Food Service operational, financial, and administrative activities to ensure efficient and timely service at the Behavioral Health Center. Directly supervises and monitor assigned staff. Plan, organize, and prepares menus and meals. Ensures all safety and food handling is in compliance with laws and regulations. Maintains cleanliness of food areas.

**IT SUPPORT TECHNICIAN**

**PROGRAM:** Administration  
**STATUS:** Regular/Part Time/Non-Exempt  
**EDUCATION:** Highschool Diploma or GED.  
**EXPERIENCE:** 1 year of related technical experience in supporting desktop computers, laptop computers, mobile devices, printers and scanners.  
**PREFERRED CERTIFICATES:** NONE

This position supports a wide variety of hardware, including laptops, network and server equipment, mobile devices, printers, scanners, and associated peripherals. This equipment will utilize a variety of operating systems (primarily Windows 10 and iOS), and various software, to include suites such as Office, Adobe-Reader, and software unique to each program. Support of these systems and the end-users who use them.

**SECURITY OFFICER**

**PROGRAM:** Butterfly Healing Center – Taos, NM  
**STATUS:** Regular/Full Time/ Exempt  
**EDUCATION:** High School Diploma or GED  
**EXPERIENCE:** One year experience in security, law enforcement, military or civilian security services.  
**PREFERRED CERTIFICATES:** CPA and First Aid Certification.

Ensure the safety and protection of residents, employees, and assets in accordance with applicable laws, regulations, policies and procedures. Promote attitudes of resident responsibility and assists the BHC personnel with the safety of residents staff and visitors. Ensure the safety and security of the facilities. In emergency situations, will help coordinate and implement emergency plans and may be the first responder.
TEEN MENTOR (Full Time and Part Time Availability)

PROGRAM: Butterfly Healing Center, Taos, NM

STATUS: Regular/Full Time/Non-Exempt

EDUCATION: High School Diploma or GED.

EXPERIENCE: Healthcare experience preferred.

PREFERRED CERTIFICATES: CPR and First Aid or willing to receive the training to become certified.

A Teen Mentor is a member of the direct care staff who works with native youth, ages 13 through 18, to ensure that their safety, therapeutic and physical needs are properly met. Job duties include working with residents throughout the day, transporting them to varying locations, accompanying them on nature and cultural outings, participating and leading groups and experiential activities, and acting as a positive role model for our residents. Butterfly Healing Center is staffed 24 hours a day.

THERAPIST

PROGRAM: Circle of Life, Albuquerque NM

STATUS: Regular/Full Time/Exempt

EDUCATION: Master’s Degree or PhD in Counseling, Psychology, or Social Work

EXPERIENCE: Experience in a variety of populations, such as substance abuse, behavioral issues and/or mental illness.

PREFERRED CERTIFICATES: New Mexico State license as an LMSW, LPC, LMFT, or higher.

The Circle of Life (COL) Therapist entails maintaining a case load in the outpatient office, primarily providing individual, family, group therapy, substance abuse counseling, case management, discharge planning and other therapeutic services as needed and assigned by Clinical Supervisor.

ENIPC Ensures Native American Preference!

ALL ENIPC Employees are required to be fully vaccinated from COVID-19!

ENIPC Inc. is a Drug FREE Workplace!