ENIPC Current Openings
as of December 08, 2022
(These positions are also posted on indeed.com)

BATTERER’S INTERVENTION PROGRAM FACILITATOR

PROGRAM: Peacekeepers, Espanola, NM

STATUS: Regular/Full Time/Non-Exempt

EDUCATION: High School Diploma or GED. Bachelor’s Degree in Sociology, Social Work, Criminal Justice preferred.

EXPERIENCE: Three years in domestic violence or social work.

Coordinate PeaceKeepers Intervention Program utilizing the Duluth Model. Maintain detailed records on offender compliance for tribal revocation hearings, arraignments, and sentencing’s. Must be familiar with community resources available to offenders and make appropriate referrals. Have the ability to inculcate traditional customs and values. Facilitates men’s/women’s intervention sessions on a weekly basis with an emphasis on offender accountability and re-entry to tribal society.

BEHAVIORAL HEALTH TECHNICIAN

PROGRAM: New Moon Lodge, Ohkay Owingeh, NM

STATUS: Regular/Full Time/Non-Exempt

EDUCATION: High School Diploma or GED

EXPERIENCE: Healthcare experience preferred.

PREFERRED CERTIFICATES: CPA and First Aid certification.

A Behavioral Health Technician is a member of the direct care staff who works with native men, ages 18 and up, to ensure that their safety, therapeutic and physical needs are properly met, as directed by the treatment plan and clinical team. Job duties include working with residents throughout the day, transporting them to varying locations, accompanying them on nature and cultural outings, participating and leading groups and experiential activities, and acting as a positive role model for our residents. New Moon Lodge is staffed 24 hours a day. Must be 21 years of age or older.

BREASTFEEDING PEER COUNSELOR

PROGRAM: WIC, Espanola, NM

STATUS: Regular/Part Time/Non-Exempt

EDUCATION: High School Diploma or GED

EXPERIENCE: Healthcare experience Preferred.

PREFERRED CERTIFICATES: None

Breastfeeding Peer Counselors (BFPC) are past or current WIC breastfeeding mothers who have breastfed at least one child (currently or previously). BFPCs provide one-on-one and group breastfeeding support/classes to other WIC mothers, and are trained to discuss the advantages and successful management of normal breastfeeding. They learn techniques for approaching WIC clients and community members about breastfeeding without making them feel defensive or inadequate; how to demonstrate proper latch-on technique for a new mother; how to recognize common problems and recommend approaches to deal with these problems; how to identify a breastfeeding problem which is outside the norm, and make a quick and appropriate referral; how to document counseling and keep accurate records; and how to work with health professionals and hospital staff. In addition, this position will help answer phones, schedule clients and assist the WIC staff in other office duties. The position is part of the Women, Infants, and Children Program and is based in the Espanola office and requires travel to our satellite sites.
CASE MANAGER (RESIDENTIAL)

PROGRAM: Butterfly Healing Center, Taos, NM

STATUS: Regular/Full Time/Exempt

EDUCATION: Bachelor’s Degree in Social Work, Healthcare, Counseling, or related field or four or more years of related experience.

EXPERIENCE: Experience in the related field.

PREFERRED CERTIFICATES: CPR and First Aid Certification.

Coordinate and provide services and resources to individuals and families engaged in services with Circle of Life Behavioral Health Network. Participates in community support activities by addressing goals in the following areas: independent living, learning, working, socializing, and recreation. Interventions are made primarily face-to-face and in community locations. Interventions address barriers that impede the development of skills necessary for independent functioning in the community.

The Case Manager assists clients in identifying and coordinating their own services and supports in accordance with the clients service plan. The Case Manager serves the community by providing transportation services to and from Circle of Life Outpatient Clinic, so that those clients who lack transportation are able to engage more fully in their treatment. The Case Manager works closely with the clinical team to ensure that service plan objectives are being met. The Case Manager ensures that proper documentation of services provided is maintained.

CERTIFIER

PROGRAM: Food Distribution Program, Nambe, NM

STATUS: Regular/Full Time/Non-Exempt

EDUCATION: High School Diploma or GED

EXPERIENCE: Warehouse experience preferred.

PREFERRED CERTIFICATES: None

Accept, review and certify applications for eligibility within the ENIPC FDPIR. Create and maintain all participant’s files.

CLINICAL SUPERVISOR – RESIDENTIAL

PROGRAM: Butterfly Healing Center, Taos, NM

STATUS: Regular/Full Time/Exempt

EDUCATION: Master’s Degree in Social Work, Psychology, Counseling, or related field.

EXPERIENCE: Seven years counseling experience. Two years management or supervisory capacity preferred.

REQUIRED LICENSE: Current License in the State of New Mexico as one for the following: LCSW, LPCC, LMFT, PhD, PsyD. CPR and First Aid certification.

Provide and document direct day-to-day clinical supervision to COL Behavioral Health Staff. Lead the Multi-Disciplinary Treatment Team, ensure supervisees are meeting their productivity requirements and are continually increasing their clinical skills. Provide regular and ongoing individual and group supervision to clinicians. Provide regular individual and family therapy, evaluations, case management, and other related therapeutic services for COL clientele.

COOK

PROGRAM: Butterfly Healing Center, Taos, NM

STATUS: Regular/Part Time/Non-Exempt

EDUCATION: High School Diploma or GED.

EXPERIENCE: One year of experience in commercial, institutional or related volume food preparation

PREFERRED CERTIFICATES: CPA and First Aid certification or willing to receive training required.

The cook performs a variety of volume food preparation tasks. The Cook is responsible for the full range of kitchen duties normally
encountered in a small cafeteria or institutional kitchen. Duties include directing the activities of food preparers and resident helpers. General supervision is received from the Food Services Manager who provides instruction on the type of food/meal to be prepared. The Cook is responsible for the quantity of food to be prepared and the methods of food preparation.

**COOK**

**PROGRAM:** Seniors, San Ildefonso Pueblo, NM

**STATUS:** Regular/Full Time/Non-Exempt

**EDUCATION:** High School Diploma or GED

**EXPERIENCE:** One-year cooking experience. Foodservice preparation experience preferred.

**PREFERRED CERTIFICATES:** Food Handler’s Card

Prepare a variety of food services items by following established recipes and procedures to ensure nutritional meals. Ensure all safety and food handling is in compliance with laws and regulations.

**COUNSELOR**

**PROGRAM:** Peacekeepers, Espanola, NM

**STATUS:** Regular/Full Time/Non-Exempt

**EDUCATION:** Degree in General Clinical Psychology, specializing in therapy relating to domestic violence and sexual assault. Must be licensed to practice in the State of New Mexico.

**EXPERIENCE:** Five years’ experience in the field of counseling and be able to conduct culturally sensitive sessions tailored to each individual’s trauma. Must possess expertise in the healthy recovery process for all victims and secondary victims of domestic violence and sexual assault.

**PREFERRED CERTIFICATES:** None

Provide culturally specific counseling services related to issues experienced by victims of domestic violence and sexual assault during and related to the COVID-19 pandemic. Maintain confidentiality of all privileged information.

**HEAD START TEACHER ASSISTANT**

**PROGRAM:** Head Start, Nambe, NM

**STATUS:** Regular/Full Time/Non-Exempt

**EDUCATION:** Associates or Bachelor’s Degree in Early Childhood or related field.

**EXPERIENCE:** Experience in a preschool setting.

**PREFERRED LICENSE:** Certified as a Child Development Associate (CDA). Must obtain and maintain Food Handler’s Card.

Assists with the development and implements individual educational plans for children, which help them to develop socially, intellectually, physically, and emotionally in a manner appropriate to their stage of development. Work collaboratively with the Teachers, families and volunteers.

**OUTPATIENT THERAPIST**

**PROGRAM:** Circle of Life, Ohkay Owingeh, NM

**STATUS:** Regular/Full Time/Exempt

**EDUCATION:** Master’s Degree or PhD in Counseling, Psychology, Social Work, or related field.

**EXPERIENCE:** Working with Native American populations, substance misuse, and behavioral/mental health issues

**REQUIRED LICENSE:** New Mexico State license as an MA or PhD psychologist, LMSW, LPCC, LCSW, or LMFT.

The Circle of Life (COL) Therapist duties entail maintaining a case load in the outpatient office, primarily providing individual, family, group therapy, substance abuse counseling, case management, discharge planning and other therapeutic services as needed and assigned by Clinical Supervisor.
RESIDENTIAL CLINICAL AND OPERATIONS MANAGER

PROGRAM: Butterfly Healing Center, Taos, NM
STATUS: Regular/Full Time/Exempt
EDUCATION: Master’s Degree in Social Work, Psychology, Counseling, or related field.
EXPERIENCE: Three years experience with children, adolescents, and families, substance abuse recovery. Two years in a lead or supervisory capacity. Prior experience in a Residential Treatment Center preferred.
REQUIRED LICENSE: CPR and First Aid certification.

Responsible for the management and coordination of the administrative program components and operation of the residential programs under Circle of Life Behavioral Health Network. Responsible for directly supervising the Clinical Supervisors of each residential program. Works closely with and supervises the Clinical Supervisor to ensure collaboration between clinical and administrative services in day to day functioning of residential services. Responsible for consulting with the Program Director/Deputy Program Director and Clinical Director as necessary. Works closely with the Quality Improvement Manager to ensure that all programs, facility sites, contracts and grants meet State and federal standards and compliance regulations.

Work is performed under the direct supervision of the Program Director/Deputy Program Director. Guidelines for work performance are established in compliance with the standard of the Behavioral Health Program of ENIPC, Inc., Department of Health and Human Services Behavioral Health Services Division, CYFD, DOJ, Falling Colors, and IHS.

SENIOR PROGRAM DIRECTOR

PROGRAM: Seniors, Espanola, NM
STATUS: Regular/Full Time/Exempt
EDUCATION: Bachelor’s Degree in Administrations, Public Health or related field.
EXPERIENCE: Five years progressive work experience as a program manager. Three years in a management capacity. Senior experience preferred.
PREFERRED CERTIFICATES: Food Handlers, CPR and First Aide Certification.

Oversee the senior centers and supervises staff. Coordinate schedules and activities to ensure the smooth operation of the overall senior centers on a day to day basis. Supervise and coordinate the Senior Program activities within the communities’ services by ENIPC. Responsible for grant management and seeking additional funding to sustain the program.

SITE MANAGER

PROGRAM: Seniors, San Ildefonso Pueblo, NM
STATUS: Regular/Full Time/Non-Exempt
EDUCATION: Highschool Diploma or GED.
EXPERIENCE: Three years program experience and food service preparation. Senior experience preferred.
PREFERRED CERTIFICATES: Food Handlers, CPR and First Aide Certification.

Manage administrative functions and services to the Senior Program’s Pueblo site by providing a variety of Senior related services to the community.

TEEN MENTOR (Full Time and Part Time Availability)

PROGRAM: Butterfly Healing Center, Taos, NM
STATUS: Regular/Full Time/Non-Exempt
EDUCATION: High School Diploma or GED.
EXPERIENCE: Healthcare experience preferred.
**PREFERRED CERTIFICATES:** CPR and First Aid or willing to receive the training to become certified.

A Teen Mentor is a member of the direct care staff who works with native youth, ages 13 through 18, to ensure that their safety, therapeutic and physical needs are properly met. Job duties include working with residents throughout the day, transporting them to varying locations, accompanying them on nature and cultural outings, participating and leading groups and experiential activities, and acting as a positive role model for our residents. Butterfly Healing Center is staffed 24 hours a day.

**THERAPIST**

**PROGRAM:** Circle of Life, Albuquerque, NM

**STATUS:** Regular/Full Time/Exempt

**EDUCATION:** Master’s Degree or PhD in Counseling, Psychology, Social Work, or related field.

**EXPERIENCE:** Working with Native American populations, substance misuse, and behavioral/mental health issues

**REQUIRED LICENSE:** New Mexico State license as an MA or PhD psychologist, LMSW, LMHC, LPCC, LCSW, or LMFT.

The Circle of Life (COL) Therapist duties entail maintaining a case load in the outpatient office, primarily providing individual, family, group therapy, substance abuse counseling, case management, discharge planning and other therapeutic services as needed and assigned by Clinical Supervisor.

**THERAPIST - RESIDENTIAL**

**PROGRAM:** Butterfly Healing Center, Taos, NM

**STATUS:** Regular/Full Time/Exempt

**EDUCATION:** Master’s Degree or PhD in Counseling, Psychology, Social Work, or related field.

**EXPERIENCE:** Working with Native American populations, substance misuse, and behavioral/mental health issues

**REQUIRED LICENSE:** New Mexico State license as an MA or PhD psychologist, LMSW, LMHC, LPCC, LCSW, or LMFT.

Provide individual and family therapy, group psychotherapy, substance abuse counseling, mental health/substance abuse evaluations, case management, and other related therapeutic services for residential clientele of the organization.

**THERAPIST - RESIDENTIAL**

**PROGRAM:** New Moon Lodge, Ohkay Owingeh, NM

**STATUS:** Regular/Full Time/Exempt

**EDUCATION:** Master’s Degree or PhD in Counseling, Psychology, Social Work, or related field.

**EXPERIENCE:** Working with Native American populations, substance misuse, and behavioral/mental health issues

**REQUIRED LICENSE:** New Mexico State license as an MA or PhD psychologist, LMSW, LMHC, LPCC, LCSW, or LMFT.

Provide individual and family therapy, group psychotherapy, substance abuse counseling, mental health/substance abuse evaluations, case management, and other related therapeutic services for residential clientele of the organization.

**VICTIM ADVOCATE/COMMUNITY RESPONSE AND PREVENTION COORDINATOR**

**PROGRAM:** Peacekeepers, Espanola, NM

**STATUS:** Regular/Full Time/Non-Exempt

**EDUCATION:** Bachelor’s Degree in Sociology, Social Work, Criminal Justice preferred.

**EXPERIENCE:** Three years in domestic violence, shelter or advocacy work

**PREFERRED CERTIFICATES:** None

Assist victims of domestic violence through safety planning, resources, and referrals. Educate the community and health care providers on the dynamics of domestic abuse. Provide training on preventing, preparing, and responding to the COVID-19 virus; and information and assistance necessary to ensure the continuity of domestic violence services during the COVID-19 pandemic. Maintain confidentiality of all privileged information.
WAREHOUSE AIDE
PROGRAM: Food Distribution Program, Nambe, NM
STATUS: Regular/Full Time/Non- Exempt
EDUCATION: Highschool Diploma or GED.
EXPERIENCE: Warehouse experience preferred. Forklift experience preferred.
PREFERRED CERTIFICATES: None
Receive USDA-FNS commodity foods. Stock, and restock the warehouse to facilitate distribution to clients. Loads and stocks delivery truck.

YOUTH/FAMILY COORDINATOR
PROGRAM: Healing Hearts/COL, Ohkay Owingeh, NM
STATUS: Regular/Full Time/Non- Exempt
EDUCATION: Highschool Diploma or GED.
EXPERIENCE: 2 or more years of previous experience in community-based services
PREFERRED CERTIFICATES: None
Recruit families to participate in activities specific to the Circles of Care grant. This position is responsible for planning supporting a “system of care” model by recruiting families to participate in grant activities such as but not limited to: round table discussions, community assessments and community mapping. This position is also responsible for all aspects of planning for these activities.

ENIPC Ensures Native American Preference!
ALL ENIPC Employees are required to be fully vaccinated from COVID-19!
ENIPC Inc. is a Drug FREE Workplace!